



# VIVEKANANDHA COLLEGE OF ARTS AND SCIENCES FOR WOMEN

[Autonomous]

SPONSORED BY: ANGAMMAL EDUCATIONAL TRUST

An ISO 9001:20018 Certified Institution

Affiliated to Periyar University,

Approved by AICTE, Re-Accredited with 'A' Grade by NAAC

Recognized under Section 2(f) & 12(B) of UGC Act, 1956

Elayampalayam - 637205. Tiruchengode, Namakkal Dt., Tamil Nadu



ISO 9001:2008

www.tuv.com  
ID: 9105078407

## INTERNAL QUALITY ASSURANCE CELL


### MINUTES OF MEETING

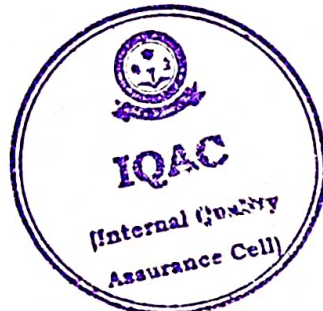
01.06.2016

The IQAC Meeting was held on 01.06.2016 at 11.am. The Principal and the IQAC members attended the meeting.

The Minutes of the meeting is presented as follows

1. Quality parameters are to be explained to all faculty members.
2. The Academic Planner (2016-17) Committee was constituted.
3. Faculty members are instructed to adhere to the lesson plan.
4. This year, API has been integrated into the College Management System.
5. It is planned to constitute an Academic Advisory Committee to promote research.
6. The Academic Audit report was analysed and planned for improvement.
7. A bridge course for first-year UG students is planned.
8. An orientation programme is planned for PG students.
9. A greater number of faculty development programmes may be conducted.
10. Orientation for non-teaching staff on filing methods
11. The Tutor-Ward System is to be implemented effectively.
12. Special tutorials for slow learners are mandatory.
13. Teaching-learning materials are distributed to all the students.
14. The ICT method of teaching can be implemented effectively.
15. Industrial visits, internships, and in-plant training for students to understand the academic programmes.

  
**IQAC Coordinator**  
**CO-ORDINATOR,**  
Internal Quality Assurance Cell,  
Vivekanandha College of Arts and  
Sciences for Women (Autonomous),  
Elayampalayam, Tiruchengode,  
Namakkal Dt, Tamil Nadu.



  
Principal 1/6/16

PRINCIPAL,  
VIVEKANANDHA COLLEGE OF ARTS AND  
SCIENCES FOR WOMEN (Autonomous)  
ELAYAMPALAYAM - 637 205.  
TIRUCHENGODE (Tk.) NAMAKKAL (Dt)  
TAMILNADU



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## INTERNAL QUALITY ASSURANCE CELL MINUTES OF MEETING

Date: 07.12.2016


The IQAC Meeting was held on 07.12.2016 at 10.30.am. The Principal and the IQAC members attended the meeting.

The following points are discussed in the meeting.

1. Subject-wise feedback is collected from students in order to analyse the level of teaching and understanding.
2. Internal and external marks are analysed and poor performing students are identified for further remedial classes to improve their performances.
3. Parents' meetings and class representatives' meetings were organised to redress the grievances.
4. It is planned to start more Ph.D. research programmes.
5. Faculty self-assessment forms were collected for assessment.
6. In collaboration with Vetri IAS academy of Chennai, our college has arranged special coaching classes for competitive examinations like UPSC, TNPSC, etc.
7. A NET/SET orientation programme was conducted for both faculty and students.
8. New books and study materials for NET/SET/CSIR examinations were placed in the library.
9. The tutor-ward system was implemented successfully, and all the students benefited from counselling and career guidance.
10. A Scholars Forum is formed and the students have a platform to discuss their research findings and problems among themselves.
11. Scholars are advised to publish their research articles in peer-reviewed journals.
12. More workshops and training programmes are being held to improve the college's research activities.
13. The AQAR preparation committee was instructed to collect the documents.

  
IQAC Coordinator  
CO-ORDINATOR.  
Internal Quality Assurance Cell,  
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Principal  
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## INTERNAL QUALITY ASSURANCE CELL MINUTES OF MEETING

Date: 19.04.2017

The IQAC Meeting was held on 19.04.2017 at 10.30.am. The Principal and the IQAC members attended the meeting to discuss the next year Action Plan (2017-18) of the College.

1. Outcome-based education curriculum implementation for the 2017-18 batch includes both UG and PG students.
2. New more Add-on courses and certificate and diploma courses will be introduced according to the needs of the students.
3. Students' feedback collection in online mode.
4. The college website will be upgraded as an interactive website.
5. Feedback-based education administrative system
6. A Green Cadet Corps/Green Club will be formed.
7. Introducing off-shore placement
8. Improving Faculty Publications.
9. Revamping the Syllabus.
10. Strengthening the Academic Advisory Committee.
11. More projects and the formation of new committees to improve research quality and administration ease.
12. A fully equipped centralised laboratory.
13. Internship training and industrial exposure training
14. The Data Sourcing Center.
15. Platform for Google Apps.
16. Research Resource Library in the English Department
17. One open course online programme is mandatory for all UG students.
18. Skilled based courses NSDC.

  
**IQAC Coordinator**  
**CO-ORDINATOR.**  
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Principal

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