



# VIVEKANANDHA COLLEGE OF ARTS AND SCIENCES FOR WOMEN

[Autonomous]

SPONSORED BY: ANGAMMAL EDUCATIONAL TRUST

An ISO 9001:2008 Certified Institution

Affiliated to Periyar University,

Approved by AICTE, Re-Accredited with 'A' Grade by NAAC

Recognized under Section 2(f) & 12(B) of UGC Act, 1956

Elayampalayam - 637205. Tiruchengode, Namakkal Dt., Tamil Nadu



ISO 9001:2008

www.tuv.com  
ID: 9105078407

## INTERNAL QUALITY ASSURANCE CELL

Date: 08.06.2018

### MINUTES OF MEETING (2018-19)

The IQAC Meeting was held on 08.06.2018 at 10.30.am. The Principal and the IQAC members attended the meeting and the following points were discussed and some decisions were taken in the meeting as follows:

1. The School-by-School Dean Concept was adopted in our college from 2018 onwards and Appointed Deans for Bioscience, Physical Science, Computer Science, Commerce & Management Studies, English, and R&D.
2. Bridge course for first-year UG students is planned to conduct from 18.06.2018 onwards.
3. Action Plan is to be discussed and to be submitted and executed with zero deviation.
4. Syllabus based on the OBE pattern is to be submitted on 15.06.2018.
5. To promote the our Research centre, all the PhD-qualified faculty members are encouraged to apply for PhD guide approval.
6. Staff self appraisal forms can be improved by participating in various academic activities.
7. Result analysis of the previous year is to be analyzed and its report should be submitted.
8. List of activities prepared and planned by all Coordinators of like placement, Research and Development etc., can be submitted to IQAC.
9. Green, Energy, Environment Audits are to be conducted.
10. All circulars are distributed through e-mails and mostly all documents and data are circulated over mail.

  
IQAC Coordinator

**CO-ORDINATOR.**  
Internal Quality Assurance Cell,  
Vivekanandha College of Arts and  
Sciences for Women (Autonomous),  
Elayampalayam, Tiruchengode,  
Namakkal Dt, Tamil Nadu.



  
Principal

PRINCIPAL,  
VIVEKANANDHA COLLEGE OF ARTS AND  
SCIENCES FOR WOMEN (Autonomous)  
ELAYAMPALAYAM - 637 205.  
TIRUCHENGODE (TK.) NAMAKKAL (Dt.)  
TAMILNADU



# VIVEKANANDHA COLLEGE OF ARTS AND SCIENCES FOR WOMEN

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## INTERNAL QUALITY ASSURANCE CELL

Date: 04.12.2018


### MINUTES OF MEETING (2018-19)

The IQAC Meeting was held on 04.12.2018 at 10.30.am. The Principal and members of the IQAC were present for the meeting, which covered the following topics and resulted in certain decisions:

1. Course materials are to be prepared by the faculty members.
2. NIRF & AISHE details are to be uploaded on the portal.
3. Green, Energy, Environment Audits were conducted.
4. Sports activities and outdoor participation can be planned and increased.
5. Department wise National / International conferences are to be organised.
6. Students are sensitised with special features of VICAS Library and made all to access N.List -Online journal database and National Digital Library through institutional subscription.
7. All faculty members are encouraged to apply for government and non-government research funds.
8. Each faculty member and research scholar is required to publish at least two research papers in UGC Care listed, Scopus, or WoS journals each year.
9. All the Departments are asked to adhere the UGC/NAAC guidelines for maintaining quality maintenance.
10. Planto introducethe following new UG programs for the next academic year 2019-2020.
  1. B.Sc Nutrition & Dietetics, 2. B.Sc Psychology 3. B.Com Financial Marketing Analytics, 4. B.Com Security Marketing Practices, 5. B.Sc Maths Actuarial Science, 6. M.Sc Computer Science (Data Analytics)
11. All preparatory works should be planned and completed for ISO Audit.

  
**IQAC Coordinator**  
**CO-ORDINATOR.**  
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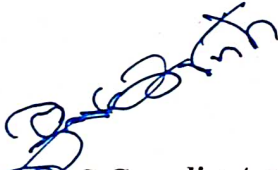
## INTERNAL QUALITY ASSURANCE CELL

Date: 10.04.2019

### MINUTES OF MEETING (2018-19)

The IQAC Meeting was conducted at 10.30 a.m. on April 10, 2019. The meeting, which included the Principal and members of the IQAC, discussed the following concerns and resulted in the following decisions:

1. Five Villages were adopted under UBA scheme of MHRD
2. Faculty development programs are conducted to enhance ICT skills in Teaching.
3. Centre for Skill Development was established for successful implementation of Skill development and Certificate Courses.
4. Collected Online Feedback on Curriculum from the Stake holders, Students, Parents, Alumni, Faculty. Analyzed and taken necessary improvement measures based on the analysis report.
5. E-Content development facility was created to enhance the Teaching Learning Process.
6. Outcome Based Education (OBE) system was introduced in the year.
7. Proposed to form a Research Advisory Council comprised of experts, scientists, and researchers from national level research centers.
8. Academic and Administrative audits are conducted and based on results, necessary steps have been taken. And Green, Energy, Environment Audits are also conducted.
9. Documents related to AQAR were consolidated for submission.
10. Action Plan and Annual budget for the next academic year are asked to submit to IQAC.
11. Remedial classes were conducted to promote the slow learners

  
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