



**VIVEKANANDHA
COLLEGE OF ARTS AND SCIENCES FOR WOMEN**

[Autonomous]

SPONSORED BY: ANGAMMAL EDUCATIONAL TRUST.

(An ISO 9001: 2008 Certified Institution)

*Affiliated to Periyar University, Approved by AICTE and Re-Accredited with 'A' Grade by NAAC
Recognized under section 2(f) and 12(B) of UGC Act, 1956)*

Elayampalayam – 637 205. Tiruchengode,
Namakkal Dt., Tamil Nadu

The Annual Quality Assurance Report (AQAR)

2017-2018

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp.: NLSIU, Nagarbhavi,

Bangalore - 560 072 India

CONTENTS

PART – A

1. COLLEGE PROFILE

PART – B

S.NO	CRITERION	CRITERIA
1	Criterion – I	Curricular Aspects
2	Criterion – II	Teaching, Learning and Evaluation
3	Criterion – III	Research, Consultancy and Extension
4	Criterion – IV	Infrastructure and Learning Resources
5	Criterion – V	Student Support and Progression
6	Criterion – VI	Governance, Leadership and Management
7	Criterion – VII	Innovations and Best Practices

ANNEXURES

S.NO	ANNEXURE
1	Quality Parameter
2	Academic Calendar 2017 – 2018
3	Foreign Chief Guests
4	Achievements of Faculty
5	Placement Details & Sports
6	Innovative Practices

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution	:	VIVEKANANDHA COLLEGE OF ARTS AND SCIENCES FOR WOMEN (AUTONOMOUS)
1.2 Address Line 1	:	ELAYAMPALAYAM
Address Line 2	:	TIRUCHENGODE
City/Town	:	NAMAKKAL DISTRICT
State	:	TAMIL NADU
Pin Code	:	637 205
Institution e-mail address	:	vicasprincipal@gmail.com & principal@vicas.org
Contact Nos.	:	94433 16500
Name of the Head of the Institution:	:	Dr. B.T. SURESHKUMAR
Tel. No. with STD Code	:	04288- 234560 (7 LINES)
Mobile	:	94433 16500

Name of the IQAC Co-ordinator :

Mobile :

IQAC E-mail address :

1.3 NAAC Track ID : TNCOGN13901

1.4 Website address :

Web-link of the AQAR :

1.5 Accreditation Details

S. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.53	2009	5 Years
2	2 nd Cycle	A	3.01	2015	5 Years

1.6 Date of Establishment of IQAC :

1.7 AQAR for the year :

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

AQAR (2014-2015) : 30.12.2016
AQAR (2015-2016) : 30.12.2016
AQAR (2016-2017) : 07.02.2018

1.9 Institutional Status

University State Central Deemed Private
 Affiliated College : Yes No
 Constituent College : Yes No
 Autonomous college of UGC : Yes No
 Regulatory agency approved Institution: Yes No
 Type of Institution : Co-education Men Women
 Urban Rural Tribal
 Financial Status : Grant-in-aid UGC 2(f) UGC 12B
 Grant-in-aid + Self Financing Totally Self financing

1.10 Type of Faculty/Programme

Arts Science Commerce PEI (PhysEdu) Law
 TEI (Edu.) Engineering Health Science Management

Others (Specify)

NIL

1.11 Name of the Affiliating University (*for the Colleges*)

Periyar University, Salem

1.12 Special status conferred by the Central / State Government

UGC	CSIR	DST	DBT	ICMR
✓	-	-	-	-

2. IQAC Composition and Activities:

2.1 No. of Teachers	<input type="text" value="13"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="03"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="02"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="24"/>
2.10 No. of IQAC meetings held	<input type="text" value="13"/>

2.11 No. of meetings with various stakeholders:	<input type="text" value="02"/>	Faculty	<input type="text" value="02"/>				
Non-Teaching Staff	<input type="text" value="02"/>	Students	<input type="text" value="02"/>	Alumni	<input type="text" value="02"/>	Others	<input type="text" value="3"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes	<input type="text" value="-"/>	No	<input checked="" type="checkbox"/>			

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia /FDP organized by the IQAC

Total Nos. International National State Institution Level

1. Bridge course for all UG students
2. Orientation program for M.Phil /PhD Scholars,
3. FDP on English for Teachers,
4. Orientation for non- teaching staff on filing methods,
5. Orientation for streaming and syllabus preparation,
6. Workshop NAAC new draft
7. Workshop on OBE
8. NAAC Criteria Wise Orientation Programme

(ii) Themes

New draft of NAAC, Implementation of OBE, Bridge Course
(Motivation)

2.14 Significant Activities and contributions made by IQAC

Regular works of IQAC

- ✚ Quality parameters are explained to all faculty members.
- ✚ Preparation of Academic planner 2017-18.
- ✚ Collecting and consolidating the feedback from various stockholders.
- ✚ Convening Academic Advisory Committee and Prepared ATR.
- ✚ Academic Audit 2018.
- ✚ Performance appraisal of faculty and this year.
- ✚ Submitting reports to the Governing Body, Academic Council and Advisory Committee.
- ✚ Submitting reports to Periyar University and RJD of Tamilnadu.

Apart from above mentioned regular activities the IQAC has convened the following programs

- ✚ Ground work has been made for implementing OBE syllabus for Academic 2017-18.
- ✚ Ground work has been made for ISO 2015 in Academic 2017-18.
- ✚ API is incorporated with College Management System.
- ✚ Bridge course to all UG first year students for 4 days from 15.06.2017 to 18.06.2017.
- ✚ M.Phil Orientation Programme on 22 & 23-11-2017.
- ✚ Collecting and consolidating the feedback from all Stockholders.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year – Annexure I and II are enclosed

1. **Annexure I : Quality Parameters**
2. **Annexure II : Academic Calendar 2017 – 2018**

2.16 Whether the AQAR was placed in statutory body. Yes No

Management Syndicate Any other body

Part – B
Criterion – I

1. CURRICULAR ASPECTS

1.1 Details about Academic Programmes

Level of the Programme	Number of Existing Self Financing Programmes	Number of Programmes Added During The Year	Number of Value Added / Career Oriented Programmes
Ph.D	11	-	-
PG	16	-	-
UG	23	-	-
Certificate Course	32	-	-
Others (M.Phil)	13	-	-
Total	83		-

Level of the Programme	Number of Existing Self Financing Programmes	Number of Programmes Added During The Year	Number of Value Added / Career Oriented Programmes
Interdisciplinary	48	-	-
Innovative	-	-	-

COURSES OFFERED

S.No	UG	PG	M.Phil	Ph.D
1	English	English	English	English
2	Tamil	Tamil	Tamil	Tamil
3	Physics	Physics	Physics	Physics
4	Chemistry	Chemistry	Chemistry	Chemistry
5	Botany	Botany	Botany	Botany
6	Zoology	Zoology	Zoology	Zoology
7	Microbiology	Microbiology	Microbiology	Microbiology
8	Biotechnology	Biotechnology	Biotechnology	Biotechnology
9	Biochemistry	Biochemistry	Biochemistry	Biochemistry
10	Commerce	Commerce	Commerce	Commerce
11	Computer science	Computer science	Computer science	Computer science
12	Mathematics	Mathematics	Mathematics	
13	Information Technology	Information Technology		
14	BCA	MCA		
15	BBA	MBA	Management studies	
16	Commerce CA	Commerce CA		
17	Banking & Insurance			
18	Accounting & Finance			
19	Political Science			
20	History			
21	English(CA)			
22	Computer Technology			
23	BBA(CA)			

CERTIFICATE COURSE LIST – 1

S.No	COURSE NAME	AGENCIES	STRENGTH
1	Tally	E-Logic	414
2	Digital Photo Editing	E-Logic	71
3	Web Designing	E-Logic	65
4	Digital Photography	E-Logic	22
5	Corel-Draw	E-Logic	66
6	Android	MMIS	79
7	Basic Electronics	MMIS	4
8	Micro Controller	MMIS	4
9	Vb.Net	MMIS	7
10	Yoga	UPF	97
11	French	FRENCH	58
12	MS Office	VICAS	118
13	Java	VICAS	25
14	C++	VICAS	45
15	Visual Basic	VICAS	10
16	C	VICAS	15
Total			1100

CERTIFICATE COURSE LIST – II

S.No	COURSE NAME	DEPARTMENT	STRENGTH
1	Clinical Laboratory Technique	Biochemistry	35
2	Plant Tissue Culture	Biotechnology	7
3	Herbal Medicine	Botany	14
4	Textile Chemistry	Chemistry	66
5	Computerized Professional Accounting	Commerce	49
6	Web Designing	CS	41
7	Basic Grammar	English	6
8	English for Employability		108
9	Executive Human Resource Management	MBA	11
10	Mathematical Aptitude	Maths	64
11	Bio-fertilizer Certificate	Microbiology	32
12	Spirulina		10
13	Radiation and Health Physics	Physics	24
14	Payanpatu Tamil	Tamil	29
15	Sericulture	Zoology	20
16	MS Office	CS	8
Total			524

1.2 (i) Flexibility of the Curriculum: CBCS ✓/ Core / Elective option ✓/ Open options

1. Horizontal and Vertical mobility of students is in practice
2. CBCS is in practice for all the courses
3. Elective option is given to the students
4. Certificate course is open all students

(ii) Pattern of programmes:

Pattern	Number of Programmes
Semester	83
Trimester	-
Annual	-

1.3 Feedback from stakeholders.

Alumni Parents Employers Students

(On all aspects) ✓

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient

To implement OBE in the following year the following points were discussed in CDC

- ✓ In the OBE model, the required knowledge and skill sets for a particular graduate is predetermined and the students are evaluated for all the required parameters (Outcomes) during the course of the program. The OBE model measures the progress of the graduate in three parameters, which are
 - Program Educational Objectives (PEO)
 - Program Outcomes (PO)
 - Course Outcomes (CO)
- ✓ The Grant of Autonomy, afforded opportunities to shape, develop and adopt need-based curriculum, knowledge - expansion, industrial - exposure training and Capstone

evaluation model. Through these values - based educational systems, the college strives to achieve peer-to- peer standards.

- ✓ To develop OBE in the following year, total credits and hour's distribution were scrutinized verified and finalized. It was sent for BOS
- ✓ Mandatory publication requirement for M.Phil projects
- ✓ Minor/major alterations in course contents are taken up on yearly basis taking into account the feedback from stakeholders as well as contemporary developments
- ✓ The respective Board of Studies can also prescribe the Certificate Courses outside reputed agency for the students to earn additional credits.

1.5 Any new Department / Centre introduced during the year. If yes, give details.

Yes, this year, to enhance our activities, we have established the following centers.

- ✓ Centre for Women Entrepreneurship & Economic Development
- ✓ Centre for Institutional Social Responsibility
- ✓ Centre for Career Guidance
- ✓ Centre for Intellectual Property Rights
- ✓ Centre for Skill Development
- ✓ Centre for Fine Arts
- ✓ Centre for Cyber Crime & Internet Security
- ✓ Centre for E-Learning

Criterion – II

2. TEACHING, LEARNING AND EVALUATION

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
334	330	4	-	-

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
61	-	-	-	-	-	-	-	61	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest Faculty Visiting faculty Temporary faculty

- ✚ The faculty members in the Institution are working as fulltime, apart from that, the experts in various subjects have been invited from across the state to deliver Guest lecture to inculcate recent, emerging techniques and concepts to the graduates.

Apart from 73 Guest lectures, we have reputed delegates to our college.

REPUTED VISITORS OF THE YEAR

S.No	NAME & DESIGNATION	DEPT. VISITED	COUNTRY
1	Dr.Seethalakshmi, Associate Professor, Aasiya Mozhigal Matrum Panpaatu Pulam	TAMIL	SINGAPORE
2	Prof.Bostjan Bresar, M.S., Ph.D., Professor, University of Maribor	MATHS	SLOVENIA
3	Prof.Ayman Ratebbadawi, M.S., Ph.D. Department of Maths & computer Science, American University of Sharjah	MATHS	USA
4	Prof. C. Rodger M.S., PH.D., Professor, Auburn University	MATHS	USA
5	Dr.Hero San CEO, Planet Corporation	BOTANY	USA
6	Dr.Ashok Kumar Professor, National University	BOTANY	KOREA
7	Dr. Wilson Arunii Associate Research Professor Loma Linda University	MICROBIOLOGY	USA
8	Dr.T.S.Gnanendra PDF Yennganam University	BIOCHEMISTRY	SOUTH KOREA
9	Dr. Barrister Shameem Haider Patwary Vice Chairman, Board of Trustees & Member, (QAC) Dhaka International University	COMPUTER SCIENCE	BANGLADESH
10	Dr. MD. Serajul Islam Prodhan Director (IQAC) Dhaka International University	COMPUTER SCIENCE	BANGLADESH

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	87	98	54
Presented papers	124	8	-
Resource persons	13	53	45

2.6 Innovative processes adopted by the institution in Teaching and Learning:

In general, the lecture method is widely in our college, classes with PPTS are also practiced in common. Apart from that, the following methods are commonly used

- ✚ Teaching materials are distributed to all the students and list of assignments is ensured by IQAC
- ✚ Industrial visit and In-plant training are provided to understand the academic programmes
- ✚ Seminar topic has been given to students
- ✚ Case study based learning is adopted
- ✚ Special tutorials for slow learner students
- ✚ Class has been taught practically as a result lot of students applied for government project and fund has been generated
- ✚ Hands on training in basic and advanced techniques
- ✚ Participation and presentation of papers in conferences, seminars, symposia and workshops
- ✚ Assignments, Exhibitions and Library hours are allocated to the students.
- ✚ Case studies and participation in other competitive events
- ✚ Interactive public lectures by eminent resource persons
- ✚ Role play
- ✚ The language departments continuously organize weekly - Quiz, Debates and Poetry Competitions for the students.
- ✚ Online tests

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution.

Regular innovative works of COE

- ✚ Transparency at UG level
- ✚ External valuation is done 100% by external evaluators only
- ✚ Audit for evaluation
- ✚ On line submission of Assignment
- ✚ Online test for General Awareness Paper

This academic year we have included

- ✚ Question Pattern is changed. In Part - A one mark question were added in PG Level.
- ✚ For the Certificate Courses, the test was conducted by Online.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

152

2.10 Average percentage of attendance of students.

75

2.11 Course/Programme wise distribution of pass percentage (2017-2018)

Title of the Programme	Total no. of students appeared	Division				
		Distinction	I	II	III	Pass %
UG	1840	289	1122	374	4	97.23%
PG	453	161	286	3	-	99.34%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- ✚ IQAC makes check point in form of Log Book; the faculty has to complete the planned position respective date.
- ✚ It should be submitted to IQAC on or before every month 5th for verification.
- ✚ Each semester special feedback was given for Teaching & learning Process.
- ✚ Subject material should be written by every faculty.
- ✚ Faculty is supposed teach the topic only preparing of materials for the same.
- ✚ Classes with PPT were ensured.
- ✚ Spontaneous review was been conducted for faculty.
- ✚ Self-appraisal of staff is also evaluated.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	49
UGC – Faculty Improvement Programme (FIP)	-
HRD programmes (FDP) – Conducted by various AGENICES	294
Orientation programmes	45
Faculty exchange programme	15
Staff training conducted by the University	NIL
Staff training conducted by other institutions	182
Summer / Winter schools, Workshops, etc.	320
Others	-
Total	871

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	21	-	-	-
Technical Staff	78	-	-	-

CRITERION – III

RESEARCH, CONSULTANCY AND EXTENSION

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ✚ The Faculty Members are sponsored for higher studies and rewarded for research publications in the reputed journals.
- ✚ The Management encourages and extend their maximum support for the faculty members in sponsoring for various research activities UGC, ICSSR, DST and funded Projects.
- ✚ The Staff members are trained in various areas like innovative teaching, pedagogy, research activities and project - proposal writing.
- ✚ The College offers funds and on-duty for the faculty members for attending Seminars, Workshops, Orientation Courses and Refresher Courses to update their existing knowledge and Procure additional information.

3.2 Details regarding major projects - UGC

➤ FUNDED PROJECTS

Funding for research projects are one of the best indicators for teacher – research quality. So far, we had one major project and two minor projects from the departments of biosciences. In addition to these, this year we have four more minor projects

➤ ON-GOING RESEARCH PROJECTS

Major Projects:

- ✚ Dr. L.R. Gopinath, Head, Department of Biotechnology has received a project in the title of Screening of Biologically active secondary metabolites from Bacterial isolates of Rhizosphere soil of Medicinal Plants from High Altitude and the Amount sanctioned for this project is Rs.14,80,000/-

3.3 Details regarding minor projects (UGC)

Minor projects	Completed	On-going	Sanctioned	Submitted
Number	25	5	-	-
Outlay in Rs. Lakhs	86,48,000	8,82,000	-	-

➤ MINOR PROJECTS

- ✚ Dr. L.R. Gopinath, Head, Department of Biotechnology, has got the minor project project in the title of Enhancing Biogas Production Through Microbial Consortia and the Amount sanctioned for this project is Rs. 2,17,000/-
- ✚ Mrs. R. Valarmathi Assistant Professor Dept of Chemistry, has got UGC – Minor Research Project for Green Synthesis of Tungsten Doped Yttrium Oxide Nano Particles and Its Corrosion Inhibition to the worth of **Rs. 70,000/-**
- ✚ Dr. S. Menaga Assistant Professor Dept of Microbiology has got UGC – Minor Research Project for A Study on Antimicrobial and Anticancer Property of Andrographis Neesiana to the worth of **Rs.75,000/-**
- ✚ Dr. G. Sathish Kumar, Asst. Prof., Dept. of Biotechnology has got UGC – Minor Research Project for The Distribution And Bioaccumulation of Natural Radionuclides In food stuff and Around to the worth of **Rs.3,20,000/-**
- ✚ Dr. D. Palanivel Assistant Professor Dept. of Physics, has got UGC – Minor Research Projectfor Synthesis and Characterization of Nano Crystalline Hydroxyapatite using various Organic Modifies to the worth of **Rs. 2,00,000/-**

3.4 Details on research publications

Particulars	International	National
Peer Review Journals	86	124
Non-Peer Review Journals	63	165
Conference proceedings	36	72

3.5 Details on Impact factor of publications:

Range 0.17 – 6.17 Average 4 h-index 6.32 No. in SCOPUS 80
 NCBI – 93 Sequence

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration	Year	Name of the funding Agency	Total grant Sanctioned	Received
Major Projects	-	-	-	-	-
Minor Projects	2 Years	2017	UGC	8,82,000	8,82,000
Interdisciplinary Projects	-	-	-	-	-
Industry sponsored	-	-	-	-	-
Projects sponsored by the University/ College		-	-	-	-
Students research projects	1 year	2017	TNSCST	7,75,000	7,75,00
Any other (Specify)	1 Year	2017	EDC	60,000	60,000
Total				17,17,000	17,17,000

S.No	FUNDING AGENCIES	FUNDED RECEIVED Rs.
1	UGC – MAJOR	14,80,000
2	UGC – MINOR	8,82,000
3	DBT	16,00,000
4	DST-NIMAT	60,000
5	TNSCST	1,25,000
6	DST-INSPIRE	7,00,000
7	TNDCE	1,60,000
8	KANNI TAMIL PERAVAI	20,000
9	EDIITN	60,000
10	ICWA	1,92,000
11	MINISTRY OF HRD	40,000
12	ICAM	20,000
13	SCIENCE ACADEMICS	8,50,000

➤ RESEARCH FELLOWSHIP

- ✚ Funded project (Students) – Mrs. Dhivya, Ph.D Scholar Dept. of Biotechnology has received DST-INSPIRE scholarship Rs. 7,00,000/-
- ✚ A student is funded by TNDCE and the total Grant Sanctioned is Rs. 1,60,000/- And Total grant received till date is Rs.74,000/-
- ✚ Dr.Karpagaraman, HoD of Tamil has received Rs.20,000 from Kanni Tamil peravai.
- ✚ **Dr.Dhivya** , Sr Research Fellow, Biotech Received 4 lakhs from DST Fellowship
- ✚ **Ms.Karthika**, Research scholar, Biotech. RFRS - 2.5lac (Research Fund for Research Scholars)

➤ SANCTIONED PROJECTS

- ✚ **Dr. B. Prakash**, Assistant Professor, Department of Biotechnology was sanctioned worth of Rs. 8,00,000 lakhs from Department of BioTechnology, Ministry of Science and Technology, Govt of India, for the Project Entitled "Early Diagnosis of Microbial Contamination in Poultry Environment by Foldscopic"
- ✚ **Dr. C. Deepika Thenmozhi**, Assistant Professor, Department of Biochemistry was sanctioned worth of **8,00,000** lakhs from Department of Biotechnology, Ministry of Science and Technology, Govt of India, for the Project Entitled “**Diagnosis of bacterial contamination in Currency notes using Foldscope and to create awareness to the society**”.
- ✚ Five Student Projects worth Rs.50, 000 has been sanctioned by Tamil Nadu State Council for Science & Technology (TNSCST) for Botany, Zoology, Chemistry and Physics & Biotechnology.
- ✚ Rs.50, 000 has been sanctioned by TNSCST for workshop on Dissemination of Innovative Technology to the rural people.
- ✚ Rs.25, 000 has been sanctioned by TNSCST for conducting Wildlife Week celebration to the Department of Zoology.
- ✚ Rs. 60, 000 has been sanctioned by DST NIMAT to Dr. Ramaprabha & Dr.P.Sumitra Associate Professor of Computer Science for Conducting Entrepreneurship Awareness Camps to the Students and Rural Women.
- ✚ Centre for Women Entrepreneurship & Economic Development has received Rs.60, 000 from EDIITN for conducting Entrepreneurship Development Program.
- ✚ Indian Council of World Affairs has Sanctioned Rs.1,00,000 to Dr. Selvam, AP/ Department of Commerce & Dr. Suguna, Associate Professor of Department of MBA

for organizing National Conference entitled Indian foreign policies with neighboring countries.

- ✚ Dr. V. Kumaravel , Dean – Academic & Dr. V. Senthilkumar, Associate Professor of Commerce have received Rs.40,000 from Ministry of HRD, New Delhi for conducting National workshop on Intellectual Property Rights.
- ✚ Dr.K.Priya, head of Commerce & Dr.V.Ramesh, AP/Commerce have received Rs.20,000 from the Institute of Cost Accounting & Management for Organizing workshop on Green & Smart technology for successful professionals.
- ✚ Dr.M.Senthilkumar, AP/ Department of Botany has received Rs.7,00,000 from Science Academics, New Delhi for organizing Refresher Course.
- ✚ Dr.S.Senthilkumar, HoD/ Department of Botany has received Rs.1,50,000 from Science Academics, New Delhi for organizing Lecture Workshop.

3.7 No. of books published i) With ISBN No. Chapters in Edited Books
 ii) Without ISBN No.

3.8 No. of University Departments receiving funds from UGC-SAP, CAS, DST-FIST, DPE Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

Level	International	National	State	University	College
Number	-	-	-	1	-
Sponsoring agencies	-	-	-	Periyar University	-

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	6	7	-	-	-
Sponsoring agencies	-	4	-	-	-

3.12 No. of the faculty served as experts, chairpersons or resource persons:

182

3.13 No. of collaborations

International

3

National

6

Any other

NIL

- ✓ E-Logic Multimedia
- ✓ The Institute of Company Secretaries of India
- ✓ Institute of Cost Accountants of India
- ✓ Avinashilingam Institute for Home science and higher education for women
- ✓ The Global Association of Commerce & Management
- ✓ Dhaka International University, Bangladesh
- ✓ NSE Academy Ltd.
- ✓ World University of Bangladesh
- ✓ Indian Accounting Association

3.14 No. of linkages created during this year :

9

3.15 Total budget for research for current year

From funding agency

Rs. 10, 40,000

From Management of University/College

Rs. 6,50,000

Total

Rs. 16, 90,000/-

3.16 No. of patents received this year

-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	District	College
9	-	5	4	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides:

And students registered under them :

3.19 No. of Ph.D. awarded by faculty from the Institution :

S.NO	NAME	DESIGNATION	DEPARTMENT
1	Dr. R.Ravichandran	AP	Tamil
2	Dr. K Mohanraj	AP	English
3	Dr. C Lavanya	AP	Physics
4	Dr. M.Muthusamy	AP	Physics
5	Dr.M.Silambarasan	AP	Physics
6	Dr. S.Kamalesu	AP	Chemistry
7	Dr. R.P.Bhoopathy	AP	Chemistry
8	Dr. M.Nagoor Meeran	AP	Chemistry
9	Dr. M.Santhi	AP	Commerce
10	Dr. S.Suguna	AP	Commerce
11	Dr. R. Umadevi	AP	Computer Science
12	Dr. Samuel Augustina Lata Jayaraj	HOD	BBA
13	Dr. M.Natarajan	AP	BBA
14	Dr. R.Srivel	AP	BBA
15	Dr. M.Kannan	AP	Botany
16	Dr. D. Vasanthakumar,	AP	Zoology
17	Dr.M.Deepalaksmi	AP	Zoology
18	Dr. J.Senthilmanickam	AP	Biotechnology
19	Dr. R. Kowsalya	AP	Biochemistry
20	Dr.S.Prakash	AP	MBA
21	Dr. Mano Samuel	AP	MBA
22	Dr.Ashok Kumar	AP	Microbiology

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

Research Fellowship

- ✚ **Dr. G. Dhivya** , Sr Research Fellow, Biotech Received 4 lakhs from DST Fellowship
- ✚ **Ms.J. Karthika**, Research scholar, Biotech. RFRS - 2.5lac (Research Fund for Research Scholars)

3.21 No. of Students Participated in NSS events:

University level State level
 National level International level

3.22 No. of Students participated in NCC events:

For the academic year 2017-18 as per the norms and instructions given by Periyar University and approval given by Our Chairman, we have organized NATIONAL SRERVICE SCHEME activities completed successfully. In total we have organized 20 regular activities and a Special Camp. For these regular activities Periyar University has granted Rs- 77650/- and for Special Camp Rs- 112500/- as Fund. In our college we have five units each unit carries one Programme Officer, a Supporting Faculty and 100 students are involved in regular activities.

This academic year as per the norms of Periyar University we had adopted the Villages named as Konniyar, Akkaraipattiyam Palayam, NallamPalayam, Santhapettai and Aauthakuttai. We planned early NSS Special Camp and conducted properly from 07-02-2018 to 13-02-2018. In this camp there were 245 student Volunteers, five Programme Officers and five supporting faculties were involved.

S. No	Particulars	No. of NSS Activities Conducted	Total NSS Grant Received from Periyar University. Rs	Total No. of Beneficiaries
1.	Regular Activities	20	88,165/-	500
2.	Camp Program	1	1,12,500/-	245
Total		21	2,00,665/-	745

Regular Activities:

This academic year we organized totally 20 activities, activities are

S.No	NAME OF THE PROGRAMME	DATE	BENEFICIARY
1	Clean India	01-08-2017 to 08-08-2017	100
2	Weavers (Handlooms) Day	07-08-2017	500
3	International Youth Day	12-08-2017	450
4	Independence Day	15-08-2017	100
5	Orientation Programme	17-08-2017	500
6	Mass Tree Plantation	11-09-2017 to 30-09-2017	450
7	Blood Donation Day	04-10-2017	60
8	Aids Day	04-12-2017	500
9	Human Rights Day	09-12-2017	500
10	National Youth Day	12-01-2018	200
11	Voters' Day	25-01-2018	500
12	Republic Day	26-01-2018	250
AWARENESS PROGRAMME FOR NSS VOLUNTEERS			
1	Dengue Awareness	18-08-2017	500
2	HIV Awareness	16-09-2017	500
3	Disaster Management	04-10-2017	500
4	Abdul Kalam's Day	15-10-2017	500
5	National Unity Day	31-10-2017	250
6	Communal Harmony Week	19-11-2017 to 25-11-2017	500
7	Flag Day	24-11-2017	500
8	Untouchability Day	30-01-2018	500
9	E-Waste Management Street Play	27-02-2018	500

3.23 No. of Awards won in NSS :

3.24 No. of Awards won in NCC :

3.25 No. of Extension activities organized

University forum	-	College forum	53
NCC	-	NSS	05
		Any other	-

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Events Conducted	Chief Guest	Short Description of the Program	No. of Beneficiary	Sponsored / Collaboration	Amount Rs.
NSIC Sponsored Entrepreneurship Awareness Program	Mr.Murugesh, Faculty, NSIC Training Centre, Chennai	Potential & Importance of Startup Business	500	National Small Industries Corporation, Chennai	NIL
Coir Udyami Yojana EDP	Resource Person from EDI, Chennai	EDP on Coir Business, Business Plan Preparation, Funding Agencies, etc	50	Entrepreneurship Development Institute, Chennai	40,000
Entrepreneurship Awareness Camp	Mr.P.Shanmugam Secretary, NADISTIA, Chennai	Entrepreneurship Awareness for Public	50	Entrepreneurship Development Institute, Chennai	5,000
Mega Handloom Textile Expo	Handloom Department Officials	Awareness and Sale of Handloom Products.	8,000	Handloom Textile Department, Tiruchengode	15,000
National Handloom Day, Rally	Dr.Sreeraghanithi Arthanareeswaran Director, VEI, Tiruchengode	Awareness Rally about Handloom Textile Industry & its products.	2,000	Handloom Textile Department, Tiruchengode	NIL
Entrepreneurship Awareness Camp	Mr.Elangovan, President, NADISTIA. Mr.Devarajan, General Manager, DIC, Namakkal	Entrepreneurship Development Program on Business plan preparation, Financial Management, etc.,	35	Entrepreneurship Development Institute, Chennai	30,000

Events Conducted	Chief Guest	Short Description of the Program	No. of Beneficiary	Sponsored / Collaboration	Amount Rs.
Hands-on Workshop on Mushroom Cultivation	Ms. Nithya, Alumni, Dept of Microbiology, VICAS.	Methods and process of Mushroom Cultivation, Spawn production, Marketing , etc.,	50	Self	---
Entrepreneurship Awareness Program	Dr.Ilayabalan, Imayam Agriculture College.	Entrepreneurial Opportunities in Plant Tissue Culture	400	Self	---
Faculty Development Program on Entrepreneurship	Dr.Sampath, Manager, SONA Business Incubator	Foundations of Entrepreneurship Development & Innovation	20	Self	---
Women' Day Rally at Tiruchengode Town	Mr.Poovaragavan, Tahsildar, Tiruchengode	Awareness about Women's rights	Public	NSS, Periyar University	---
EAC	Mr.V.J.Vinothkumar, Manager – Indian Overseas Bank Mr.Jaisankar, Entrepreneurship Trainer/Consultant	To educate our members about the scope & importance of Entrepreneurship	232	Self	---
NEN Online Certification Module 1	Online	Learnwise 100 entrepreneurship online certification course by EDII TN	253	---	---

February 2018

Proposal for New Gen Innovation & Entrepreneurship Development Cell funded by DST (Department of Science & Technology), National Science & Technology Entrepreneurship Development Board, Government of India for 5 years. (Project Value: 1.25 Crore)

Project Coordinator: Mr.P.Sasikumar, HoD (i/c) - PG & Research Department of Management Studies / Coordinator – Centre for Women Entrepreneurship & Economic Development, VICAS.

Co-Coordinator: Dr.T.Shankar – Assistant Professor, PG & Research Department of Microbiology, Member – Centre for Research & Development, VICAS.

4 Days Entrepreneurship Awareness Camp for CWEED Members (232 Participants)

In order to create Awareness and to educate our CWEED members about the scope & importance of Entrepreneurship and to transform our Students as Entrepreneurial super powers, Centre for Women Entrepreneurship & Economic Development (CWEED) of VICAS has organized a 4 Days Entrepreneurship Awareness Camp for it's from 6th to 9th February, 2018 at IT Block Seminar Hall.

The Camp has enlightened the ideas of many students to start their own business venture and the kinds of support available for them like Finance, Licensing/Registration/Approvals & other formalities, Branding, Marketing, Free Entrepreneurship Trainings& Certifications offered by Government, Business plan preparation, etc.,

The program has served its purpose successfully and the invited resource persons have done their job in an excellent way. At the end of the camp all the participants felt totally motivated to start their own business.

4 Days Entrepreneurship Awareness Camp (6th to 9th February, 2018)

Programme Schedule

Day	Morning	Session	LUNCH BREAK	Afternoon	Session
	I - (10-11.30)	II - (11.45-01.15)		III - (02.15-03.15)	IV (03.30-04.30)
1	Inaugural- Programme Objective –E.D.C - Self Employment Vs Wage Employment - Why Entrepreneurship?	Entrepreneurial Competencies (Mr.Jaishankar – Entrepreneurship Trainer)		Business opportunities for Start up Entrepreneurs (Mr.Jaishankar – Entrepreneurship Trainer)	Governments Support and Schemes (Mr.Jaishankar – Entrepreneurship Trainer)
2	Creativity – Innovation – Invention (Mr.Jaishankar – Entrepreneurship Trainer)	Communication skills (interacting with people) for better results(Mr.Jaishankar – Entrepreneurship Trainer)		Project Report Preparation (Mr.Jaishankar – Entrepreneurship Trainer)	Tech. & commercial Aspects of SSI unit /MSME (General concept only) (Mr.Jaishankar – Entrepreneurship Trainer)
3	Field Visit	Field Visit		Field Visit	Field Visit
4	Field Visit	Field Visit		Field Visit	Field Visit

LIST OF PROPOSALS SUBMITTED

S.No	Programme Details	Programme Coordinators	Amount
Entrepreneurship Awareness Camps (EACs)			
1.	E- Service Center Development Training for Science Graduates in Rural Area	1.Dr.V.Senthilkumar 2.Dr.V.Selvam	20,000
2.	Self-Earning through Hand made goods to Women graduates in Rural Area	1.Dr.V.Senthilkumar 2.Dr.V.Selvam	20,000
3.	Mobile Trouble shooting and Service Training for Science Graduates	1.Dr.T.Ramaprabha 2.Dr.S.Subbaiah	20,000
4.	Coir and Coir Products for Women Graduates in Rural Area	1.Dr.V.Senthilkumar 2.Dr.V.Selvam	20,000
5.	Poultry Farming for Women Graduates in Namakkal Area	1.Dr.V.Senthilkumar 2.Dr.V.Selvam	20,000
6.	Cultivation of Indigenous Agriculture Products for Bio Science Students	1.Dr.V.Senthilkumar 2.Dr.V.Selvam	20,000
7.	3D Animation using MAYA and FLASH to Science Graduates	1.Dr.T.Ramaprabha 2.Dr.S.Subbaiah	20,000
8.	Web Designing using PHP and MySQL to Science Graduates	1.Dr.T.Ramaprabha 2.Dr.S.Subbaiah	20,000
9.	Linux Network Administration to Science Graduates	1.Dr.T.Ramaprabha 2.Dr.S.Subbaiah	20,000
10.	Opportunities in Desk Top Publication Software for Science Graduates	1.Dr.T.Ramaprabha 2.Dr.S.Subbaiah	20,000
11.	Video Editing for Science Graduates	1.Dr.T.Ramaprabha 2.Dr.S.Subbaiah	20,000
12.	Arica leaf plate, Paper cup and Water can manufacturing	1.Mr.P.Sasikumar 2.Dr.T.Shankar	20,000
13.	Opportunities in Spirulina & Azolla Cultivation	1.Mr.P.Sasikumar 2.Dr.T.Shankar	20,000
14.	Handmade organic soap, dish wash and laundry bar manufacturing	1.Mr.P.Sasikumar 2.Dr.T.Shankar	20,000
15.	Opportunities in Vermiculture and Organic Composting	1.Mr.P.Sasikumar 2.Dr.T.Shankar	20,000
16.	Small Scale Business for Women Headed Family Members in Rural areas of Namakkal District	1.Dr.B.Jeevarekha 2.Dr.K.Priya	20,000
17.	Tally ERP 9.0 Package for unemployed SC/ST graduates in Rural Areas of Tiruchengode	1.Dr.B.Jeevarekha 2.Dr.K.Priya	20,000
Proposal for DST Sponsored Faculty Development Program (FDP)			
1.	2 Week FDP on Entrepreneurship Development	1.Dr.V.Kumaravel 2.Mr.P.Sasikumar	2,50,000
Total			5,90,000

Criterion – IV
4. INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Details of increase in Infrastructure facilities:

Facilities	Existing	Newly created	Total
Campus area	10.07 acres	-	10.07 acres
Class rooms	163	-	163
Laboratories	36	-	36
Seminar Halls	03	-	03
No. of important equipments purchased (\geq 1-0 lakhs) during the current year.	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	Rs.1,40,47,493/-	Rs.15,49,662	Rs.1,55,97,155
Others (equipment purchased)	195 System Upgraded	-	195

4.2 Computerization of administration and library

- ✓ Vivekanandha College Management System (VCMS) Package was launched to Computerized Data management Administrative
- ✓ Administrative Departments are computerised including, admission, payment of fees, maintenance of students' records, salary bills, and financial statements.
- ✓ The ICT enabled College premises have a well distributed Wi-Fi internet facility and the LAN connections.
- ✓ The student feedback system is implemented through online.(TRIAL VERSION)
- ✓ OPAC Software is installed in Library which enables Library management. OPAC provides easy access to the database of books, journals and e-resources through various fields like Title, Keywords, Subject, Author, ISBN, etc. The books/articles transactions like issue/return are done with Bar Coding Technology.
- ✓ E-journals and e-books are available to students and faculty remotely through the N – LIST programme of INFLIBNET.

4.3 Library services:

Library holdings	2016-17		2017-18	
	Number	Total Cost	No.	Total Cost
Textbooks	1482	4,90,655	958	6,99,965
Reference Books	228		170	
Journals/ Periodicals	187	4,04,506	170	466457
e-resources	857	-	857	-
Any other (specify)				

❖ Total no of Books	:	68226
❖ National Journals	:	111
❖ International Journals	:	34
❖ Magazines	:	23
❖ DELNET (Combo Package)	:	10687
❖ EBSCO Online Journals	:	0
❖ N-LIST Online Journals	:	6000
❖ SAGE Publications Online Journals	:	13

4.4 Technology up gradation (overall)

Overall	Total Computers	Computer Labs	Internet	Office	Departments
Existing	979	18 Labs	50mbps	18	100
Added	-	-	-	-	-
Total	979	18 Labs	50mbps	18	100

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- ✓ All circulars are distributed through e-mails and mostly all documents and data are circulated over mail.
- ✓ Computer Science department will conduct orientation program on new trending of topic related to computers.
- ✓ Swayam portal proposal has been submitted for Co-ordinator, after the approval from them Swayam online courses will be started.
- ✓ The campus is connected with internet (Wi-Fi system), Open source materials and e-learning,
- ✓ Digital Library is used by the faculty for effective teaching. VCMS is used by them for uploading lesson plan, lecture notes, PPTs and assessment panels for the students' usage.
- ✓ Each department is provided with PCs with Internet connection. This type of training and facilities motivate the staff members to use more computer-aided teaching-learning methods.

4.6 Amount spent on maintenance in lakhs:

i) ICT	Rs. 4, 15, 320
ii) Campus Infrastructure and facilities	Rs. 8,74,474
iii) Chemicals & Equipments	Rs. 27,99,770
iv) Others	Rs.3,18,469
Total :	Rs. 44, 08,033

CRITERION – V
5. STUDENT SUPPORT AND PROGRESSION

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- ✓ The First year students are given a brief introduction and procedures about the support services through 1st year Bridge Course
- ✓ A continuous Placement programmes, mock test and interview are conducted for final year students.
- ✓ A Grievance Redressal Committee has been established in the college and the grievances of the students, brought to the Head of the Departments. The grievances are redressed by the Department itself.
- ✓ An awareness Programme on Soft skill training, Career Orientation, Pre-placement training, Team Building skills, Leadership skills etc., are arranged for the benefits of the students by the department and Centralized Placement Cell and all programme are monitored by IQAC
- ✓ The Choice based credit system make the product of the college at par with the global practices in terms of academic standards and evaluation strategies, retaining the present structures of the undergraduate and post graduate programmers.
- ✓ A series of CIA tests are conducted and based on the marks obtained the weaker students are identified and a special remedial classes are conducted regularly for their improvement.
- ✓ An anti-ragging committee is formed in the campus. The committee regularly monitors that there is no students involved in ragging and also ensures that ragging free atmosphere in the campus and in hostels.
- ✓ Feedback is collected from students on various students support services at the end of the year due consideration

5.2 Efforts made by the institution for tracking the progression

To monitor students' progression in internal and external the following steps were taken

- ✓ Ensuring the students admission in PG and M Phil were continuously monitored and the problems were heard up
- ✓ The students are supported by Tutor ward system. For each class, a tutor and an advisor act in support of their curricular, co-curricular, extracurricular activities, to take up competitive exams, to present and publish papers in conferences, seminars and journals

and to do mini projects. The tutor deals with their personal problems; in certain cases counselling is arranged with professional counsellor and HOD.

- ✓ The discipline and decorum of the College is supported by Student Greivences and Redresal Cell. Indifferent behaviour, highly stressed and lack of academic interest are given counselling by experts.
- ✓ Class representative meeting registers Feedbacks received along with actions planned.
- ✓ Feed Back from Students- Feedback form is issued to the students at the end of each semester by the class advisors and reviewed by the HoD When the performance of the faculty is not improved in the subsequent semester HoD prepares summary report based on the feedback received from the students' feedback form and reported to the Principal.
- ✓ Principal reviews the reports with concerned faculty and actions
- ✓ Feed Back from Students- Feedback form is issued to the students at the end of each semester by the class advisors and reviewed by the HoD. When the faculty performance is poor or complained, the suitable guidance is provided by Dean Academic and HOD.

5.3 (a) Total Number of students

UG	PG	M.Phil	Ph. D.	Others(or)Total
5223	1059	142	21	6445

b) No. of students outside the state

30

(c) No. of international students

--

Women

No	%
6445	100

Last Year(2016-2017)						This Year(2017-2018)					
General	SC	ST	OBC	Phy. Challenge	Total	General	SC	ST	OBC	Phy. Challenge	Total
221	890	102	6440	19	7672	642	914	132	4745	12	6445

5.4 Details of student support mechanism for coaching for competitive examinations

- ✚ Separate class hours were set up for all PG students for the SLET/NET coaching
- ✚ In collaboration with Vetri IAS academy of Chennai, Our college has arranged special coaching classes for competitive examinations like UPSC, TNPSC, etc.,. The students how are interested in these classes will attend the classes. In addition these coaching classes, we conduct pre-training programmes for placements.
- ✚ IBPS exam coaching classes were done
- ✚ NET/SET orientation programme was conducted for both faculty and students
- ✚ New books and study materials for NET/SET/CSIR examinations were placed in library

No. of students beneficiaries of special coaching only

5.5 No. of students qualified in these examinations

NET	<input style="width: 30px;" type="text" value="-"/>	SET/SLET	<input style="width: 30px;" type="text" value="-"/>	GATE	<input style="width: 30px;" type="text" value="-"/>	CAT	<input style="width: 30px;" type="text" value="-"/>
IAS/IPS etc	<input style="width: 30px;" type="text" value="-"/>	State PSC	<input style="width: 30px;" type="text" value="-"/>	UPSC	<input style="width: 30px;" type="text" value="-"/>	Others	<input style="width: 30px;" type="text"/>

5.6 Details of student counseling and career guidance

- ✓ Apart from this, career guidance will be given by the placement cell of our college
- ✓ The college has signed MOU with Vetri IAS Academy to give proper training to the willing students for better placements through competitive examinations
- ✓ Proper training for career is given by centralized placement cell and coordinators from college and departments take care of the placements of the students and give proper training and career counselling

No. of students benefitted	All students got personal counseling through mentor – mentee system
----------------------------	--

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
28	1216	434	-

S.No.	Company	Salary per annum (in Lakhs)	Placed students
1	Mind tree	4	Nil
2	Shine logics	1.8	Nil
3	Visionary rcm	1.5	22
4	Exide life insurance	1.5-3	16
5	Amazon	1.6-1.9	3
6	IDBI life insurance	1.5-3	7
7	Hexaware bps	1.46	35
8	Future general insurance solutions	2.5-3.5	8
9	Rapid global business solutions	3.5	Nil
10	TCS-BPS	3.5	63
11	Exide life insurance	2.5-3.5	45
12	Capgemini finance (02/02/18)	1.0	5
13	Inet resource	1.5	6
14	CTS	2.5	14
15	Mobius	1.5-2.5	9
16	IDBI federal	2.5	19
17	Pro future	1.5-2.5	52
18	Infosys	1.8	40
19	Tech mahindra	1.5	32
20	Kumaran systems	3-6	Nil
21	Lexis solutions	1.4	12
22	VWR lab products	2	1
23	Wipro technologies	1.62	Nil
24	Vizury interactive solutions	1.8	2
25	Accenta education	1.62	1
26	Vee technologies	1.5	28
27	E-care india	1.26	13
28	CTS-BPS	1.62	1
Total			434

5.8 Details of gender sensitization programmers

- ✓ In our College, Women Development cell is on functioning and in addition, the department of commerce and management has often conducted programmes on women development and leadership and Department biosciences also conduct regularly self-employment

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in

SPORTS

State/ University level National level International level

CULTURAL

State/ University level National level International level

5.10 Scholarships and Financial Support

FUNDED AGENCIES	NUMBER OF STUDENTS	AMOUNT (in Lakhs)
Financial support from institution	1231	82.32
Financial support from government	802	88.20
Financial support from other sources Single girl	26	7.60
Merit Scholarship	06	1.60
Number of students who received International/ National recognitions	-	-

5.11 Student organized / initiatives

FAIRS

State/ University level National level International level

EXHIBITION

State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

(5 from NSS and 16 from Viveka Outreach Programme)

21

5.13. Major Grievances of students redressed

The various redressal mechanisms and bodies which specifically look at complaints:

- Grievance Cell and Online registration of grievance by students are effectively functioning.
 - ✓ Students issues – Class Tutors /Head of the Department
 - ✓ Ragging – Principal / Head of the Department
 - ✓ Administrative issues - Principal
 - ✓ Examination issues –Controller of Examination.
 - ✓ Transport issues –Transport in charge
 - ✓ Faculties – Head of the Department
 - ✓ Committees related to functional areas
- The Class Committee Meeting convened twice in every Semester enables to take steps relating to courses and grievances of the students.
- Suggestions on curriculum and teaching –learning-evaluation are obtained through Interactions. It will be used to develop the Curriculum constructively. The committee takes initiative to implement the appropriate suggestion of the students to serve the students in the best possible way

Criterion – VI

6. GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 State the Vision and Mission of the institution

Vision

To evolve (Vivekanandha College of Arts and Sciences for Women) into a Centre of potential of excellence in women's education through creative and innovative practices to secure social equity for women

Mission

- ✓ To provide sufficient learning infrastructure to the students to pursue their studies
- ✓ To provide good opportunity for higher education and conducive environment to the students to acquire education
- ✓ To provide quality academic programmes, training activities and research facilities
- ✓ To facilitate industry – institute interaction

6.2 Does the Institution has a management Information System

- ✓ Customized software is used for administration which includes Student Management, Staff Management and Accounts Management.
- ✓ The Software packages are used to generate a variety of reports that help in taking correct and informed decisions. (VCMS)Vivekanandha College Management System
- ✓ The biometric system is used effectively to record attendance of staff members.
- ✓ The IT support team of our college designed and executed a system for online hall ticket, student feedback and has also developed software to manage student admission

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- ✓ The syllabus is designed to provide a comprehensive coverage of the courses with emphasis on fundamentals as well as applied aspects.
- ✓ The Periodic changes are made based on societal needs that provide a thrust for national development.
- ✓ Current trends in the job market are also considered while framing and developing the syllabus.
- ✓ Feedback from the faculty, academic peers, and experts from industry, current students and alumni is used in the initiation, review, and re-design of curriculum.

- ✓ The feedback from Central and State Governments as well as research organizations in India and overseas also help to design and modify the curriculum.
- ✓ Based on the framework provided, departments develop an outline of the proposed programme/course, supplying details such as Course Preamble, Course Outcomes, Contents of the Courses, Evaluation Patterns, Text Books and References.
- ✓ After elaborate discussions on the content and organization of the syllabus in the respective Boards of Studies, it is passed on to the Academic Council for deliberations and approval.
- ✓ The Suggestions from the external members of the Academic Council are well received by College and incorporated in the subsequent curriculum development exercises continuously.

6.3.2 Teaching and Learning

- ✓ Teaching quality is assured thorough the feedback from the students and consolidated by the HODs and consolidated forms and recommendations will be discussed in IQAC meetings and IQAC steering committee meetings and the same will be presented in the principal's meeting.
- ✓ Teacher quality is assured through their self appraisals and motivated to do more research.
- ✓ Using ICT is enhanced, to ensure it, copy of PPT is received by IQAC
- ✓ The new curriculum design integrates the industrial verticals with the academic learning system. The education technology offered by the institution offer far more stimulation and exciting education platform in higher education.
- ✓ The micro level teaching in the institution narrows down the gap between slow learners and fast learners.
- ✓ Streaming is one of the excellent ideas that helps the students to learn what they want and what they can. It is not giving easy to in learning but different methodology; different teaching techniques; different teaching materials can be used to face the learnability of the students. The horizontal and vertical mobility in streaming makes the students more confident that would be one of the major aim of education that we provide.
- ✓ Text book preparation is one of the academic excellences. Textbooks for Foundation English have been produced by the department of English and this was noted by the UGC committee. In Department of Commerce, printed learning materials were distributed.

6.3.3 Examination and Evaluation

- ✓ The academic calendar will include all the dates pertaining to the examinations and other assessments.
- ✓ Grievances at examinations are taken care seriously and so for only two are registered and they are certified and it is assured the date of result is within 30 days of the last day of the examination.
- ✓ The College publishes all its results on the College official website as soon as the results are declared. The results are published along with results analysis. Therefore a student by himself / herself or their parents can judge the calibre level. A hard copy is also prominently displayed on the Notice Board for the convenience of the students.
- ✓ Transparency is followed in UG level and in PG, double valuation method is followed.
- ✓ CIA is regularly checked by COE and copy of the report will be maintained by IQAC
- ✓ CIA – 1 in the foundation English is based on oral examination to ensure the listening and speaking skills of the students.
- ✓ One of the major reforms inculcated and duly adopted by the college is to conduct departmental review meetings to debate on the curricular aspects and to animate the student centric syllabus. The institution has voluntarily adopted two important.

6.3.4 Research and Development

- ✓ Scholars Forum is formed and the students have a platform to discuss their research finding and problems among themselves
- ✓ M.Phil Scholars are advised to publish their research articles
- ✓ All M.Phil Scholars will undergo two internal reviews before their submission of their dissertations and they are advised to publish at least two articles and also promote them to participate as many as seminars and conferences and workshops during their academic duration.
- ✓ More workshops and training programmes are conducted to improve research activities in the college
- ✓ URKUND Software is used for Plagiarism Checking

6.3.5 Library, ICT and physical infrastructure / instrumentation

- ✓ Academic year 2017-18 our management has sanctioned the Budget for purchasing Books Rs. 7,02,500.
- ✓ Current Academic year 1128 books were purchased. Budget Approved for purchase of Journals Rs. 5,31,380.

- ✓ Totally for the current academic year we have spent 12, 33,880. Including subscription of 30 International Journals, 110 National Journals and 45 Magazines.
- ✓ We have one of the memberships of N-List also, N-List – National Library and Information Service for scholarly content” being jointly executed by the UGCINFONET 2.0 Digital Library Consortium.
- ✓ It provides the widest range of online resource with free of cost. We can read and unlimited free download from N-List package.
- ✓ We have added another one best online resource like DELNET, this package is covered all subjects and available adequate resource for our research scholars and SAGE online Management journals\ database. It is very useful for research scholars.
- ✓ A digital library is a collection of documents in organized electronic form, available on the Internet or on CD-ROM (compact-disk read-only memory) disks. Depending on the specific library, a user may be able to access magazine articles, E-Books, and E-Journals.
- ✓ Our VICAS Library offered three mega online databases like DELNET, N-List, and also subscribed SAGE online journals.
- ✓ These databases provide listed below of e-books and e-journals for research purpose.
- ✓ At present VICAS library having 22 PCs for main library and 21 PCs in commerce library are regularly used by 156-250 students per day averagely.
- ✓ Institutional Repositories (IRs) are a development in managing digital objects for effective utilization.
- ✓ The majority of research scholars do not provide free access to their research output to their colleague’s .IRs provide scholars with a common platform so that everyone in the institution can contribute scholarly material to promote cross-campus interdisciplinary research.
- ✓ An institutional repository is an online archive for collecting, preserving, and disseminating digital copies. VICAS Library established the Institutional Repository (IR) with the help of DSpace - open source Digital Library software. E-question bank, E-journals, E-books, Newspaper Cutting, E- Dissertation & theses.
- ✓ VICAS Library using the DSpace software for managing digital contents. It offers the following features: DSpace is a platform that allows we can capture items in any format – in text, video, audio, and data.
- ✓ It distributes over the web. It indexes our work, so users can search and retrieve our digital resources.

- ✓ It preserves our digital work over the long term. DSpace provides a way to manage our research materials and publications in a professionally maintained repository to give them greater visibility and accessibility over time.
- ✓ DSpace is typically used as an institutional repository. Facilitate the capture and ingest of materials, including metadata about the materials Facilitate easy access to the materials, both by listing and searching Facilitate the long term preservation of the materials.
- ✓ All departments have ICT class rooms

6.3.6 Human Resource Management

- ✓ FDPs are conducted for all staff members.
- ✓ Apart from this every department has faculty development orientation programmes
- ✓ One faculty for one subject in one class room of 40-60 students is being maintained throughout the academic year (1:1:1).
- ✓ Similarly 8 Teaching staff are provided with one Non-teaching staff to discharge the official duties of the university and college and 14 DoS were appointed for the department management system.

6.3.7 Faculty and Staff recruitment

- ✓ Based on the estimated workload of the departments for the ensuing academic year
- ✓ and if new staff members are required, the College advertises in regional and national Tamil and English newspapers for the available posts.
- ✓ The applications are scrutinized as per their qualification and teaching experience by the respective heads of the departments in consultation with the Principal and the short listed candidates are called for a demonstration class and an interview.
- ✓ The Staff Selection Committee constituted by the College Management conducts interview.
- ✓ The committee comprises of the Managing Trustee, Secretary, Principal, Vice Principal, Subject expert and Head of the department.
- ✓ The selection committee prepares a panel of selected candidates in the order of priority. The selection is made, taking into account the eligibility, academic record, subject expertise, teaching efficiency and previous experience.
- ✓ If the vacancy arises, the management recruits the staff immediately.
- ✓ In the academic (2016-17) year 114 faculty members newly appointed

6.3.8 Industry Interaction / Collaboration

- ✓ Academic Year 2017 - 18 our college has strengthened it's Industry Institute Collaboration through MoUs with E-Logic Multimedia.
- ✓ The Institute of Company Secretaries of India, Institute of Cost Accountants of India, Avinashilingam Institute for Home science and higher education for women, The Global Association of Commerce & Management.
- ✓ Dhaka International University, Bangladesh, NSE Academy Ltd, World University of Bangladesh, Indian Accounting Association, Salem.
- ✓ 38 MNC's already have been signed in the previous years.
- ✓ 13 MoU's already have been signed including NSDC a are signed for the development of teaching, learning and research environment of the college.

6.3.9 Admission of students

- ✓ The Institution ensures wide publicity and transparency in the admission process through prospectus, College website and advertisements in all leading national and regional daily newspapers in English and Tamil languages.
- ✓ The prospectus and application form are uploaded in the College website.
- ✓ Prior to the results of higher secondary examinations, counselling centre inside the College helps the parents to enquire information about the range of courses, eligibility criteria, and process of admission as well as academic support facilities.
- ✓ The College has participated in various educational fairs organised by various leading publications in and around Coimbatore.
- ✓ The admission process is done by the norms fixed by the state government

6.4 Welfare schemes

Beneficiaries	Benefits
Teaching	1. Free transportation to all faculty members. 2. Concession for attending conference and Seminars. 3. Fee concession for daughters of Teaching staff.
Non-Teaching	1.Free transportation 2. Fee concession for daughters of Non-teaching Staff.

Beneficiaries	Benefits
Students	1. Fee concession for talented students(who has passed Viveka Talent Exam) 2. Fee concession for Sports and Parent less students. 3. Free transportation to all day scholars the students. 4. Mineral water 5. Canteen facilities 6. Hospital facilities 7. Driving facilities 8. Passport facility 9. Departmental store with subsidized rate

6.5 Total corpus fund generated

Rs. 28,20,000/-

6.6 Whether annual financial audit has been done: Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	-	Yes	-
Administrative	Yes	-	Yes	-

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmers Yes No

For PG Programmers Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- ✓ It also resolved that the question paper for model exam and Semester exam shall be prepared by the experienced professors from other of other Universities
- ✓ Adequate days are given in between examinations for the students convenience
- ✓ CIA – I foundation English was oral examination
- ✓ Examination timing is 11.00 am to 3.30 p.m. for the students' convenience

- ✓ Objective type questions are included in PG – English papers and will be extended to all papers in 2017-18
- ✓ Automated generated Hall tickets with hall number and seat number in order to find their seats easily
- ✓ Copy of answer sheets is given on request
- ✓ Online publication of End of semester results
- ✓ Mark sheets printed with photograph of the student
- ✓ Supplementary examination for arrear in single paper for outgoing students
- ✓ Mark sheets printed with photograph of the student
- ✓ Supplementary examination for arrear in single paper for outgoing students.
- ✓ Case study systems are introduced in the examination reforms.
- ✓ Revaluation of papers
- ✓ Copy of answer sheets are given on request
- ✓ Online publication of End of semester results

6.10. What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- ✓ University motivated and supported our college for Autonomous

6.11 Activities and support from the Alumni Association

- ✓ Every year we invite all our alumni friends to take part in our Annual Day Programs. We used to have only moral support from them. We seek frequent consultation from them pertaining to our college issues.

6.12 Activities and support from the Parent – Teacher Association

- ✓ Regular functioning of PTA is in force. At least one meeting is held per semester to exchange views of college affairs.

6.13 Development programmes for support staff

- ✓ In order to render a valuable support to staff, our Management recovers Employees Provident Fund and also a General Health Insurance Scheme is framed for the benefit of the staff members.
- ✓ Viveka- Health Card (worth of Rs. 2000/-) is issued to all faculty and non-teaching staff in our college. They can avail it in Vivekanandha Health Care Hospital
- ✓ Issues among the staff are given due consideration in ease of higher education and job opportunities.

- ✓ The college provides SODs, ODs and leave facilities for the staff. The college contains a good research environment for the staff to do their researches.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- ✓ Plenty of trees, flower plants are planted and also properly maintained to make the campus eco-friendly.
- ✓ Gardeners are appointed exclusively for this purpose, Lawns and parks with eco-atmosphere are taken care. Rain water storage is also done regularly.
- ✓ All types of pollution are partially restricted in our campus. A Green club is also initiated to create awareness of eco-friendly atmosphere.
- ✓ Green audit will be done in the year of 2017-18.
- ✓ Solid waste management facility is available in the campus
- ✓ Landscaping and tree plantations are done throughout the campus to maintain a Green environment
- ✓ Fire extinguishers are periodically inspected for the proximity to a potential
- ✓ Hazard Mineral water supply in the campus ensures potable water for all the members of the College Maintenance of waste water management plant, treated water from the sewage treatment plant is recycled for use in gardening

CRITERION – VII

INNOVATIONS AND BEST PRACTICES

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

S.No	Innovation Introduced	Effects and Affects
1	VCMS	<p>Customized software is used for administration which includes Student Management, Staff Management and Accounts Management.</p> <p>The Software packages are used to generate a variety of reports that help in taking correct and informed decisions.</p> <p>(VCMS)Vivekanandha college Management System</p> <p>The biometric system is used effectively to record attendance of staff members.</p> <p>The IT support team of our college designed and executed a system for online hall ticket, student feedback and has also developed software to manage student admission</p>
2	New Cells & Committee	<p>Centre for Women Entrepreneurship & Economic Development</p> <p>Centre for Institutional Social Responsibility</p> <p>Centre for Career Guidance</p> <p>Centre for Intellectual Property Rights</p> <p>Centre for Skill Development</p> <p>Centre for Fine Arts</p> <p>Centre for Cyber Crime & Internet Security</p> <p>Centre for E-Learning</p>
3	Initiation on Placement Training	<p>A continuous Placement programmes, mock test and interview are conducted for final year students.</p>
4	Grievance Redressal Committee	<p>A Grievance Redressal Committee has been established in the college and the grievances of the students, brought to the Head of the Departments. The grievances are redressed by the Department itself.</p>
5	Introduction of OBE	<p>The Choice based credit system make the product of the college at par with the global practices in terms of academic standards and evaluation strategies, retaining the present structures of the undergraduate and post graduate programmers.</p>

7.2. Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

Innovation – 1 (Awareness for Avoidance of Plastic Bags) Annexure - VI

Innovation – 2 (Model EXPO on Human Anatomy and Disease)

7.3 Contribution to environmental awareness / protection

- ✓ Cleanliness throughout the campus is maintained for which employees are recruited exclusively. Economy in usage of water is practiced through water recycling system.
- ✓ Maximum efforts are being put into avoid all types of pollution. It has been planned to conduct energy audit and green audit in the following academic year.
- ✓ In this Academic year our college have secured 4th Rank in Swatcha Bharath by Ministry of India.

7.4 Whether environmental audit was conducted? Yes No

7.5 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

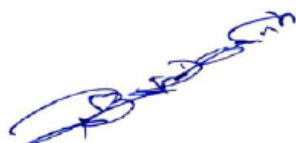
SWOT Analysis:

STRENGTH	WEAKNESS
<ul style="list-style-type: none"> ✚ Safety and Security ✚ Qualified faculties for each discipline ✚ ICT based administration in quality teaching ✚ Quality education in highest quantity ✚ Human Resource in both teaching and learning side ✚ Flexibility in Curriculum. ✚ Infrastructure to accommodate high number of students. 	<ul style="list-style-type: none"> ✚ Motherhood and other related marital issues contribute to drop-out rate. ✚ Want of awareness on higher education among rural people ✚ Funding projects is comparatively at very poor ✚ On-time project are low ✚ Students progression comparatively low due to the social circumstances
OPPORTUNITY	CHALLENGES
<ul style="list-style-type: none"> ✚ Flexibility to design Curriculum on par with industry needs. ✚ Good infrastructure, well equipped labs and managerial support. ✚ Industrial Exposure Training. ✚ Workshops & industrial visits ✚ Linkages with professional associations 	<ul style="list-style-type: none"> ✚ Domain employability ✚ Working with high number ✚ Rural Students ✚ No awareness regarding Job opportunities ✚ No interest to become a professional.

8. Plans of institution for next year

- ✓ Outcome based education system
- ✓ To strengthening online feedback system for collecting student's feedback.
- ✓ College website will be upgraded as interactive website
- ✓ Feedback based education administrative system
- ✓ Green Cadet Corps / Green Club will be formed
- ✓ Introducing off shore placement
- ✓ Improving Faculty Publications
- ✓ Revamping the Syllabus
- ✓ More projects and establishment of new committees to improve the quality research and easy administration
- ✓ Internship training and Industrial Exposure Training
- ✓ Google Apps related Platform
- ✓ Research Resource library in English Department
- ✓ Book bank

Name Dr.R.Bathri Devanath



Signature of the Coordinator IQAC

Name Dr.B.T.Sureshkumar



Signature of the Chairperson, IQAC

ANNEXURE I

QUALITY PARAMETER

S.No.	Accreditation Criteria	Parameter	Measurement	Acceptance Level
1.	Curriculum	FDP/ Summer School/ other Training for faculty	Number of faculty undergone training per year	25% of the faculty
		Training for supporting staff	Number of staff undergone training per year	20% of the supporting staff
		Add on Courses	Number of courses by each department /year	For UG Minimum 2 for 60 intake For UG Minimum 4 for 120 intake For PG Minimum 2
		CDC meeting & feedback	Feedback consolidation	1 meeting for semester 20% Changes made on feedback
2.	Teaching Learning process	Continuous assessment	Number of Tests – including class tests	Semester course ≥ 3 / semester
			% of pass in each tests & papers	$\geq 75\%$
			Return of Test Papers	Within 3 Working Days after last test
		Assignments per course	Number of Assignments	≥ 5 per course
			Return of evaluated Assignments	≤ 7 Days
		Laboratory	Return of evaluated records	≤ 7 Days
		Project work	Completion time	As per norms
			Number of Project Review meetings per semester	≥ 3
		Students' feedback	For each parameter (in given format)	≥ 7.5
Innovative works/ assignments/ projects	Students Group task	one per semester		
3.	Research & Development	Paper presentation by students	Percentage of students presenting outside VICAS per year	$\geq 15\%$
		Paper presentation by faculty	Percentage of faculty presenting Paper in seminar/conference per year	30%
		Publications by faculty	Papers published in journals	One paper per faculty member in 2 years
		No. of research project proposals submitted to funding agencies	For each department per year	Minimum 5

S.No.	Accreditation Criteria	Parameter	Measurement	Acceptance Level
		No. of conference/ seminar/ workshop proposals submitted	For each department per year	Minimum 6
		No of project models exhibited in college exhibition	For each department	Minimum 10 for 60 intake Minimum 20 for 120 intake
		No of patents applied	For all departments (put together) per year	Minimum 5
		No of student projects sponsored by industry / Management / other funding institutions	For each department per year	25% of the total projects
		Consultancy	For each department	One from dept. 30%-70% agreement should be made
		Extension work	For each department	Adopt one village or school
		Research development cell meetings	Dept. research committee meetings and research development cell meetings	two research development cell meetings four dept. research committee meetings
3.a	Industry Institute Interaction	Industrial Visit	Number per student throughout the programme	Minimum 3
		In-plant Training	Number of Training during the entire programme	UG - 1
		MOUs	Active MOUs per department	Minimum 2
		Consultancies / testing / training	Revenue generated per department per year	Minimum Rs.50,000
4.	Library	Library committee meetings	Library user report	Monthly report will be submitted
		Infra – maintained	floor in – charge will look after	Weekly consolidation will be sent to principal and IQAC
5.a	Placement	No. of companies that visited	For each department per year	Minimum 10 for UG Minimum 3 for PG
		No of students placed	For each department per year	Minimum 60%
5.b	Alumni and student awareness	Alumni	Number of Meeting	Once in a year Once in dept
		Association activities	Total Per semester	≥4
		Awareness programme for higher studies conducted / other social awareness	Per Year	2+2

S.No.	Accreditation Criteria	Parameter	Measurement	Acceptance Level
5.c.	<i>Students welfare index</i>	Bus facilities availed Fellowships Scholarships Management funding/ fee education Spl. Quota for merit students Spl. Quota for Sports students Hostel facilities Counseling index Grievances Feedback system from students	Bus facilities to all places – feedback system on transport Fellowships Scholarships Management funding/ fee education Spl. Quota for merit students Spl. Quota for Sports students Hostel facilities Counseling index Grievances Feedback system from students	Max. coverage to nearby districts – and spl buses Ensuring fellowships and scholarships for eligible students List of eligible students collected and follow up must be done Hostel feedback system Counseling from external expert– monthly once. – Students representative meetings monthly twice and consolidation twice in semester
6.	<i>IQAC</i>	Meetings - Auditing ISO	-	IQAC meeting in 3 rd Saturday of the month Formats at required DQAC meeting will be twice in the month ISO and other auditing – internal – 1 and external 1
7.	<i>Innovative and best practices</i>	Innovative and best practices must be within our college motto and show in the uniqueness of the college/department	It must incorporate the alumni and other stakeholders of the college.	One per dept.

ANNEXURE II

ACADEMIC CALENDAR 2017 - 2018				
June-2017				
Date	Day	Day Order	Particulars	No. of Working Days
1	Thu			
2	Fri			
3	Sat			
4	Sun		Holiday	
5	Mon			
6	Tue			
7	Wed			
8	Thu			
9	Fri		HOD's Meeting	
10	Sat			
11	Sun		Holiday	
12	Mon		Result Passing Board Meeting	
13	Tue		New staff orientation programme	
14	Wed	1	I-UG opening and II,III-UG & II-PG Reopening	1
15	Thu	2	Bridge Course - I UG / Office Bearer & Class Representative	2
16	Fri	3	Bridge Course - I UG / HOD"s Meeting	3
17	Sat	4	Bridge Course - I UG	4
18	Sun	-	Holiday	-
19	Mon	5	I UG Yoga Training	5
20	Tue	1	I UG Yoga Training	6
21	Wed	2	International Yoga Day/ I Term fee last date	7
22	Thu	3		8
23	Fri	4	HOD's Meeting	9
24	Sat	5	I- Unit Completed	10
25	Sun	-	Holiday	-
26	Mon	-	Ramzan Holiday	-
27	Tue	1		11
28	Wed	2		12
29	Thu	3		13
30	Fri	4	HOD's Meeting	14
Total No. of Working Days = 14				

July-2017				
Date	Day	Day Order	Particulars	No. of Working Days
1	Sat	5		15
2	Sun	-	Holiday	-
3	Mon	1		16
4	Tue	2		17
5	Wed	3		18
6	Thu	4		19
7	Fri	5	II- Unit Completed / HOD's Meeting	20
8	Sat	-	Monthly Holiday	-
9	Sun	-	Holiday	-
10	Mon	-	Monthly Holiday	-
11	Tue	-	Monthly Holiday	-
12	Wed	1	Tentative PG Fresher's Day	21
13	Thu	2	Office Bearer Selection	22
14	Fri	3	Office Bearer Selection/ HOD's Meeting	23
15	Sat	4	Office Bearer Selection & Meeting	24
16	Sun	-	Holiday	-
17	Mon	5		25
18	Tue	1	Office Bearer Selection	26
19	Wed	2	Office Bearer Selection	27
20	Thu	3	Office Bearer Selection & Meeting	28
21	Fri	4	HOD's Meeting	29
22	Sat	5		30
23	Sun	-	Holiday	-
24	Mon	1	CA I Test	31
25	Tue	2	CA I Test	32
26	Wed	3	CA I Test	33
27	Thu	4	CA I Test	34
28	Fri	5	CA I Test /HOD's Meeting	35
29	Sat	1	CA I Test	36
30	Sun	-	Holiday	-
31	Mon	2	CA I Test	37
Total No. of Working Days 14 + 23 = 37				

August-2017

Date	Day	Day Order	Particulars	No. of Working Days
1	Tue	3	CA I Test	38
2	Wed	4		39
3	Thu	-	Aadi 18 Holiday	-
4	Fri	5	HOD's Meeting	40
5	Sat	1		41
6	Sun	-	Holiday	-
7	Mon	2		42
8	Tue	3		43
9	Wed	4		44
10	Thu	5		45
11	Fri	1	HOD's Meeting	46
12	Sat	-	Monthly Holiday	-
13	Sun	-	Monthly Holiday	-
14	Mon	-	Gokulashtami	-
15	Tue	-	Independence Day	-
16	Wed	2		47
17	Thu	3	Office Bearer Meeting	48
18	Fri	4	HOD's Meeting	49
19	Sat	5	Academic Council Meeting	50
20	Sun	-	Holiday	-
21	Mon	1		51
22	Tue	2		52
23	Wed	3		53
24	Thu	4		54
25	Fri	-	Vinayagar Chathurthi Holiday	-
26	Sat	5	HOD's Meeting	55
27	Sun	-	Holiday	-
28	Mon	1		56
29	Tue	2	CA II Test	57
30	Wed	3	CA II Test	58
31	Thu	4	CA II Test	59
Total No. of Working Days 37 + 22 = 59				

September-2017

Date	Day	Day Order	Particulars	No. of Working Days
1	Fri	5	CA II Test/ M.Phil Opening/HOD's Meeting	60
2	Sat	-	Bakrid	-
3	Sun	-	Holiday	-
4	Mon	1	CA II Test	61
5	Tue	2	CA II Test	62
6	Wed	3	CA II Test	63
7	Thu	4	CA II Test	64
8	Fri	5	HOD's Meeting	65
9	Sat	1		66
10	Sun	-	Holiday	-
11	Mon	2		67
12	Tue	3		68
13	Wed	4		69
14	Thu	5		70
15	Fri	1	HOD's Meeting / Officer Bearer Meeting	71
16	Sat	2		72
17	Sun	-	Holiday	-
18	Mon	3		73
19	Tue	4		74
20	Wed	5		75
21	Thu	1		76
22	Fri	2	HOD's Meeting	77
23	Sat	3		78
24	Sun	-	Holiday	-
25	Mon	4	Commencement of Practical Exam	79
26	Tue	5		80
27	Wed	1		81
28	Thu	2		82
29	Fri	-	Monthly Holidays	-
30	Sat	-	Pooja Holidays	-
Total No. of Working Days 59 + 23 = 82				

October-2017				
Date	Day	Day Order	Particulars	No. of Working Days
1	Sun	-	Muharam Holiday	-
2	Mon	-	Gandhi Jayanthi Holiday	-
3	Tue	3		83
4	Wed	4	Commencement of Practical Exam	84
5	Thu	5		85
6	Fri	1		86
7	Sat	2		87
8	Sun	-	Holiday	-
9	Mon	3		88
10	Tue	4	Model Exam	89
11	Wed	5	Model Exam	90
12	Thu	1	Model Exam	91
13	Fri	2	Model Exam	92
14	Sat	3	Model Exam	93
15	Sun	-	Holiday	-
16	Mon	-	Diwali/Monthly Holiday	-
17	Tue	-	Diwali/Monthly Holiday	-
18	Wed	-	Diwali/Monthly Holiday	-
19	Thu	4		94
20	Fri	5		95
21	Sat	1		96
22	Sun	-	Holiday	-
23	Mon	2		97
24	Tue	3		98
25	Wed	4	Commencement of End Semester Theory Exam	99
26	Thu	-		-
27	Fri	-		-
28	Sat	-		-
29	Sun	-	Holiday	-
30	Mon	-		-
31	Tue	-		-
Total No. of Working Days 82 + 17 = 99				

November-2017

Date	Day	Day Order	Particulars	No. of Working Days
1	Wed	-		-
2	Thu	-		-
3	Fri	-		-
4	Sat	-		-
5	Sun	-	Holiday	-
6	Mon	-		-
7	Tue	-		-
8	Wed	-		-
9	Thu	-		-
10	Fri	-		-
11	Sat	-		-
12	Sun	-	Holiday	-
13	Mon	-		-
14	Tue	-	Children Day	-
15	Wed	-		-
16	Thu	-		-
17	Fri	-		-
18	Sat	-		-
19	Sun	-		-
20	Mon	-	Holiday	-
21	Tue	-		-
22	Wed	-		-
23	Thu	-	Monthly Holiday	-
24	Fri	-	Monthly Holiday	-
25	Sat	-	Monthly Holiday	-
26	Sun	-	Holiday	-
27	Mon	-		-
28	Tue	-		-
29	Wed	-		-
30	Thu	-		-

December-2017				
Date	Day	Day Order	Particulars	No. of Working Days
1	Fri	-	Miladi Nabi Holiday	-
2	Sat	-		-
3	Sun	-	Holiday	-
4	Mon	-		-
5	Tue	-		-
6	Wed	1	College Reopen	1
7	Thu	2		2
8	Fri	3		3
9	Sat	4		4
10	Sun	-	Holiday	-
11	Mon	5		5
12	Tue	1		6
13	Wed	2		7
14	Thu	3		8
15	Fri	4		9
16	Sat	5		10
17	Sun	-	Holiday	-
18	Mon	1	I- Unit Completed	11
19	Tue	2	Cultural Day	12
20	Wed	3	Cultural Day	13
21	Thu	4	Cultural Day	14
22	Fri	5	Sports Day	15
23	Sat	-	Annual Day	16
24	Sun	-	Holiday	-
25	Mon	-	Christmas Holiday	-
26	Tue	-	Monthly Holidays	-
27	Wed	1		17
28	Thu	2		18
29	Fri	3		19
30	Sat	4		20
31	Sun	-	Holiday	-
Total No. of Working Days 18				

January-2018

Date	Day	Day Order	Particulars	No. of Working Days
1	Mon	-	New Year Holiday	-
2	Tue	5		21
3	Wed	-	II- Unit Completed	22
4	Thu	-	CA I Test	23
5	Fri	-	CA I Test	24
6	Sat	-	CA I Test	25
7	Sun	-	Holiday	-
8	Mon	-	CA I Test	26
9	Tue	-	CA I Test	27
10	Wed	-	CA I Test	28
11	Thu	-	CA I Test	29
12	Fri	-	CA I Test	30
13	Sat	-	Pongal Celebrations	31
14	Sun	-	Holiday	-
15	Mon	-	Pongal Holidays	-
16	Tue	-	Pongal Holidays	-
17	Wed	-	Pongal Holidays	-
18	Thu	1		32
19	Fri	2		33
20	Sat	3		34
21	Sun	-	Holiday	-
22	Mon	4		35
23	Tue	5		36
24	Wed	1		37
25	Thu	2		38
26	Fri	-	Republic Day	-
27	Sat	3		39
28	Sun		Holiday	-
29	Mon	4		40
30	Tue	5		41
31	Wed	1		42
Total No. of Working Days 18 + 22 = 40				

February-2018

Date	Day	Day Order	Particulars	No. of Working Days
1	Thu	2		43
2	Fri	3		44
3	Sat	4		45
4	Sun	-	Holiday	-
5	Mon	5		46
6	Tue	-	PTA	47
7	Wed	-	PTA	48
8	Thu	-	PTA	49
9	Fri	-	PTA	50
10	Sat	-		51
11	Sun	-	Holiday	-
12	Mon	-		52
13	Tue	-	CA II Test	53
14	Wed	-	CA II Test	54
15	Thu	-	CA II Test	55
16	Fri	-	CA II Test	56
17	Sat	-	CA II Test	57
18	Sun	-	Holiday	-
19	Mon	-	CA II Test	58
20	Tue	-	CA II Test	59
21	Wed	-	CA II Test	60
22	Thu	-	Monthly Holidays	-
23	Fri	-	Monthly Holidays	-
24	Sat	-	Monthly Holidays	-
25	Sun	-	Holiday	-
26	Mon	1		61
27	Tue	2		62
28	Wed	3	Science Day	63
Total No. of Working Days 40 + 21 = 61				

March-2018				
Date	Day	Day Order	Particulars	No. of Working Days
1	Thu	4		64
2	Fri	5		65
3	Sat	1		66
4	Sun	-	Convocation Day	-
5	Mon	2		67
6	Tue	3		68
7	Wed	4		69
8	Thu	5	Women's Day	70
9	Fri	1	Get together	71
10	Sat	2	Get together	72
11	Sun	-	Holiday	-
12	Mon	3		73
13	Tue	4		74
14	Wed	5	Valediction	75
15	Thu	1	Valediction	76
16	Fri	2		77
17	Sat	3		78
18	Sun	-	Holiday/Telugu New Year/Hostel Day	-
19	Mon	4		79
20	Tue	5		80
21	Wed	1	Commencement of Practical Exam	81
22	Thu	2		82
23	Fri	3		83
24	Sat	4		84
25	Sun	-	Holiday	-
26	Mon	5		85
27	Tue	1		86
28	Wed	2		87
29	Thu	-	Mahavir Jayanthi	-
30	Fri	-	Good Friday	-
31	Sat	-	Monthly Holidays	-
Total No. of Working Days 61 + 24 = 85				

April-2018

Date	Day	Day Order	Particulars	No. of Working Days
1	Sun	-	Holiday	-
2	Mon	3		88
3	Tue	4	Model Exam	89
4	Wed	5	Model Exam	90
5	Thu	1	Model Exam	91
6	Fri	2	Model Exam	92
7	Sat	3	Model Exam	93
8	Sun	-	Holiday	-
9	Mon	4	Model Exam	94
10	Tue	5	Model Exam	95
11	Wed	1	Model Exam	96
12	Thu	2		97
13	Fri	3		98
14	Sat	-	Tamil New Year/ Study Holiday	-
15	Sun	-	Holiday	-
16	Mon	4		-
17	Tue	5		-
18	Wed	1		-
19	Thu	2		-
20	Fri	3	Commencement of End Semester	-
21	Sat	4		-
22	Sun	-	Holiday	-
23	Mon	5		-
24	Tue	1		-
25	Wed	2		-
26	Thu	3		-
27	Fri	4		-
28	Sat	5		-
29	Sun	-	Holiday	-
30	Mon	-	Monthly Holidays	-
Total No. of Working Days 85 + 23 = 108				

May-2018

Date	Day	Day Order	Particulars	No. of Working Days
1	Tue	-	May Day - Holiday	-
2	Wed	-	Monthly Holidays	-
3	Thu	1		-
4	Fri	2		-
5	Sat	3		-
6	Sun	-	Holiday	-
7	Mon	4		-
8	Tue	5		-
9	Wed	1		-
10	Thu	2		-
11	Fri	3		-
12	Sat	4		-
13	Sun	-	Holiday	-
14	Mon	5		-
15	Tue	1		-
16	Wed	2		-
17	Thu	3		-
18	Fri	4		-
19	Sat	5		-
20	Sun	-	Holiday	-
21	Mon	1		-
22	Tue	2		-
23	Wed	3		-
24	Thu	4		-
25	Fri	5		-
26	Sat	1		-
27	Sun	-	Holiday	-
28	Mon	2		-
29	Tue	3		-
30	Wed	4		-
31	Thus	5		-

ANNEXURE III

FOREIGN CHIEF GUESTS

S.NO.	NAME & DESIGNATION	DEPT. VISITED	COUNTRY
1	Dr.Seethalakshmi, Associate Professor, Aasiya Mozhigal Matrum Panpaatu Pulam	TAMIL	SINGAPORE
2	Prof.Bostjan Bresar,M.S., Ph.D., Professor, University of Maribor	MATHS	SLOVENIA
3	Prof.Ayman Ratebbadawi, M.S., Ph.D. Department of Maths & computer Science, American University of Sharjah	MATHS	USA
4	Prof. C. Rodger M.S., PH.D., Professor, Auburn University	MATHS	USA
5	Dr.Hero San CEO, Planet corporation	BOTANY	USA
6	Dr.Ashok Kumar Professor, National University	BOTANY	KOREA
7	Dr. Wilson Arunii Associate Research Professor Loma Linda University	MICROBIOLOGY	USA
8	Dr.T.S.Gnanendra PDF Yennganam Univeristy	BIOCHEMISTRY	SOUTH KOREA
9	Dr. Barrister Shameem Haider Patwary Vice Chairman, Board of Trustees & Member, (QAC) Dhaka International University	COMPUTER SCIENCE	BANGLADESH
10	Dr. MD. Serajul Islam Prodhan Director (IQAC) Dhaka International University	COMPUTER SCIENCE	BANGLADESH

ANNEXURE IV

ACHIEVEMENTS OF FACULTY

22 of our Faculty Members have been awarded for their (Ph.D) Doctoral Degree during this Academic year 2017-2018.

S.NO	NAME	DESIGNATION	DEPARTMENT
1	Dr. R.Ravichandran	AP	Tamil
2	Dr. K Mohanraj	AP	English
3	Dr. C Lavanya	AP	Physics
4	Dr. M.Muthusamy	AP	Physics
5	Dr.M.Silambarasan	AP	Physics
6	Dr. S.Kamalesu	AP	Chemistry
7	Dr. R.P.Bhoopathy	AP	Chemistry
8	Dr. M.Nagoor Meeran	AP	Chemistry
9	Dr. M.Santhi	AP	Commerce
10	Dr. S.Suguna	AP	Commerce
11	Dr. R. Umadevi	AP	Computer Science
12	Dr. Samuel Augustina Lata Jayaraj	HOD	BBA
13	Dr. M.Natarajan	AP	BBA
14	Dr. R.Srivel	AP	BBA
15	Dr. M.Kannan	AP	Botany
16	Dr. D. Vasanthakumar,	AP	Zoology
17	Dr.M.Deepalaksmi	AP	Zoology
18	Dr. J.Senthilmanickam	AP	Biotechnology
19	Dr. R. Kowsalya	AP	Biochemistry
20	Dr.S.Prakash	AP	MBA
21	Dr. Mano Samuel	AP	MBA
22	Dr.Ashok Kumar	AP	Microbiology

➤ 5 of our Faculty members have got qualified in NET Exam conducted by UGC, Delhi during this Academic year 2017-2018.

1.Mr. P. Sasikumar, HoD of MBA

2.Ms. G. Pushpalatha - Assistant Professor of Mathematics

3.Ms. V. Renuka - Assistant Professor of Tamil

4.Ms. G. Shyamala - Assistant Professor of Microbiology

5.Mr. T. Chilambarasan – Assistant Professor of Chemistry

➤ 2 of our Faculty members have got qualified in SET Exam conducted by Government of Tamil Nadu during this Academic year 2017-2018.

1. Ms. V. Renuka - Assistant Professor of Tamil

2. Dr. S. Suguna – Associate Professor of MBA

ANNEXURE V

PLACEMENT DETAILS & SPORTS

The result of the education will be marked by how many students have achieved in placements. This year we can proudly say “we have 434 students got appointment in various MNCs with attractive pay scale from Minimum 1 Lakh to Maximum 4 Lakhs.

S.No.	Company	Salary per annum (in Lakhs)	No. of students appeared	Placed students
1	Mind tree	4	10	NIL
2	Shine logics	1.8	14	NIL
3	Visionary rcm	1.5	116	22
4	Exide life insurance	1.5-3	23	16
5	Amazon	1.6-1.9	293	3
6	IDBI life insurance	1.5-3	13	7
7	Hexaware bps	1.46	161	35
8	Future general insurance solutions	2.5-3.5	20	8
9	Rapid global business solutions	3.5	NIL	NIL
10	TCS-BPS	3.5	228	63
11	Exide life insurance	2.5-3.5	101	45
12	Capgemini finance (02/02/18)	1.0	44	5
13	Inet resource	1.5	37	6
14	CTS	2.5	66	14
15	Mobius	1.5-2.5	131	9
16	IDBI federal	2.5	100	19
17	Pro future	1.5-2.5	159	52
18	Infosys	1.8	91	40
19	Tech mahindra	1.5	204	32
20	Kumaran systems	3-6	NIL	NIL
21	Lexis solutions	1.4	22	12
22	VWR lab products	2	23	1

S.No.	Company	Salary per annum (in Lakhs)	No. of students appeared	Placed students
23	Wipro technologies	1.62	129	NIL
24	Vizury interactive solutions	1.8	17	2
25	Accenta education	1.62	5	1
26	Vee technologies	1.5	145	28
27	E-care india	1.26	129	13
28	CTS-BPS	1.62	101	1
Total				434

SPORTS ACHIEVEMENTS

The Physical Education Department has organized so many intercollegiate events during this academic year 2017-2018. Our Students have participated in various Games and achieved 3 National level, 2 State level , 5 District Level and 3 Division Level competitions which include 1 National Level Championship 1 State Level Championship 3 District Level Championships 2 Division Level Championships in Boxing, Swimming, Basketball, Fencing and Yoga. Over 300 Students have actively participated and won prizes in various extra-curricular and co-curricular activities. 45 of our Students have also won Runner-up in AVEKA Intercollegiate Competitions conducted by Avinashilingam Deemed University, Coimbatore.

ANNEXURE – VI
INNOVATION PRACTICE

BEST PRACTICE I

TITLE OF THE PROGRAMME

Awareness for Avoidance of Plastic Bags

OBJECTIVE OF THE PROGRAMME

The main objective of this programme is to create awareness among the society to use paper bags instead of Plastic bags to create Eco-friendly environment.

DESCRIPTION OF THE EVENT

As we all know that Plastic Bags harms both humans and Nature because of the toxins and is not degradable. So alternatively we go for Paper bags, which is very useful for Humans and Environment. Many believe that **paper bags** are more environmentally friendly **than plastic bags** because they are made from a renewable resource, can biodegrade, and are recyclable. Fact: **Plastic shopping bags** outperform **paper bags** environmentally – on manufacturing, on reuse, and on solid waste volume and generation.

PLAN AND EXECUTION OF THE PROGRAMME

Awareness for Avoidance of Plastic Bags was organized by the Department of Business Administration on 06.03.2018 as a day of Eco-friendly. The students have shown their keen interest in preparation of bags. The total strength of the department is 200. Each student has prepared approximately 7 bags. The total number of bags produced was 1300.

EXPECTED OUTCOME

Paper bags have come a long way since their humble beginnings in the mid-eighteenth century, with manufacturers developing paper bags that are more resilient and durable. Their box-shaped design also allows them to stand upright and hold more goods at once. When compared with plastic bags, they are also much safer. For example, a child is not likely to suffocate from accidentally putting a paper bag over their head, as they are with plastic bags.

BEST PRACTICE II

TITLE OF THE PROGRAMME

Model EXPO on Human Anatomy and Disease

OBJECTIVE OF THE PROGRAMME

On behalf of the Department of Microbiology, the final year students were conducted Model EXPO on Human Anatomy and Disease in honor to the great scientist, missile man and people's president Dr. A.P.J. Abdul Kalam's first death anniversary expo was successfully went in our smart class. This programme was held on 21th July, 2016 at 10:00 a.m. with opening ceremony by head of the department of microbiology, Dr. A. Malarvizhi.

Every Student and faculty of the Department of Microbiology visited the EXPO and they gave their suggestions about it. Biosciences students are the visitor's to EXPO which scheduled. In the forenoon Zoology and Botany Department were visited, afternoon session Biochemistry and Biotechnology visited respectively.

PLAN AND EXECUTION OF THE PROGRAMME

The students were grouped into seven different teams namely,

- Group I
- Group II
- Group III
- Group IV
- Group V
- Group VI
- Group VII

EXPECTED OUTCOME

The students actively participated in that and very effectively explained the concept of model. The new comers I year students exposed the Life journey of Dr.A.P.J. Abdul Kalam and his image were filled by coins both will be appreciated by staffs, COE, Deputy COE and Dean.
