



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution		VIVEKANANDHA COLLEGE OF ARTS AND SCIENCES FOR WOMEN (AUTONOMOUS)
• Name of the Head of the institution	Dr.P.BABY SHAKILA	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone No. of the Principal	04288234242	
• Alternate phone No.	9865943665	
• Mobile No. (Principal)	9443316500	
• Registered e-mail ID (Principal)	principal@vicas.org	
• Address	ELAYAMPALAYAM	
• City/Town	TIRUCHENGODE	
• State/UT	Tamil Nadu	
• Pin Code	637205	
2.Institutional status		
• Autonomous Status (Provide the date of conferment of Autonomy)	04/02/2011	
• Type of Institution	Women	
• Location	Rural	

• Financial Status	Self-financing				
• Name of the IQAC Co-ordinator/Director	Dr .M. PRASATH				
• Phone No.	04288234242				
• Mobile No:	8248650856				
• IQAC e-mail ID	iqac@vicas.org				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.vicas.org/aqar.php				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.vicas.org/calender/2023-2024.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.53	2009	15/06/2009	14/06/2014
Cycle 2	A	3.01	2015	25/06/2015	24/06/2020
Cycle 3	A+	3.31	2023	11/04/2023	10/04/2028
6.Date of Establishment of IQAC			11/06/2009		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
Vivekanandha College of Arts and Sciences for Women (Autonomous)	FIST	Department of Science & Technology (DST)	19/02/2022	57,00,000	
8.Provide details regarding the composition of the IQAC:					

• Upload the latest notification regarding the composition of the IQAC by the HEI	View File	
9.No. of IQAC meetings held during the year	04	
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	Yes	
• If yes, mention the amount	30000	
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
ISO 9001:2015 - Certification Audit		
Green Audit, Environment Audit, and Energy Audit		
NIRF- Participation		
Organized capacity-building programs for teachers and non-teaching staff. & NAAC Sponsored National Seminar on Role of IQAC in Quality Enhancement of HEI		
External Academic & Administrative Audit (AAA)		
12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:		

Plan of Action	Achievements/Outcomes
Organize Faculty Development Programs (FDPs) on Outcome-Based Education (OBE) and Revised Bloom's Taxonomy.	Improved understanding of OBE principles among faculty, leading to better-designed course outcomes, question papers, and rubrics for attainment calculations.
Enhance research culture by organizing workshops on research methodology and promoting funded projects and publications.	Increased number of faculty publications in indexed journals and participation in national/international conferences. Total Publication in Journals: 82, Total Books & Chapters:75
Partner with industries to offer internship opportunities and incorporate industry-relevant topics into the curriculum.	Increased student exposure to real-world challenges and better alignment of programs with industry demands.
Organize outreach programs, awareness campaigns, and skill development workshops for the local community.	Strengthened ties with the community and enhanced societal impact through various initiatives like NSS, YRC, RRC & UBA
Conduct IQAC audits to ensure the effective implementation of policies and continuous improvement.	Internal External Audits are Conducted on Academic, Administrative, Finance & Energy, Green & Environment Audits are conducted for Streamlined administrative processes and improved overall institutional governance.
Integrate courses on human rights, professional ethics, and gender equity into the curriculum.	Holistic development of students, fostering social responsibility and ethical values.
Organize skill development programs, career guidance sessions, and student counseling workshops to boost confidence and employability.	Improved student participation in internships, higher placement rates, and better preparedness for global opportunities.

13. Was the AQAR placed before the statutory body?	Yes				
Name of the statutory body					
<table border="1"> <tr> <td>Name of the statutory body</td> <td>Date of meeting(s)</td> </tr> <tr> <td>GOVERNING BODY</td> <td>05/06/2024</td> </tr> </table>	Name of the statutory body	Date of meeting(s)	GOVERNING BODY	05/06/2024	
Name of the statutory body	Date of meeting(s)				
GOVERNING BODY	05/06/2024				
14. Was the institutional data submitted to AISHE ?	Yes				
Year					
<table border="1"> <tr> <td>Year</td> <td>Date of Submission</td> </tr> <tr> <td>2022 - 2023</td> <td>19/03/2024</td> </tr> </table>	Year	Date of Submission	2022 - 2023	19/03/2024	
Year	Date of Submission				
2022 - 2023	19/03/2024				
15. Multidisciplinary / interdisciplinary					
The implementation of the Choice Based Credit System (CBCS) at the institution demonstrates its dedication to providing students with flexibility and variety in their academic journey. By enabling students to choose electives from other disciplines, the institution encourages interdisciplinary learning and promotes a holistic educational experience. Additionally, the inclusion of value-added courses across various fields allows students to expand their skills and knowledge beyond their core area of study. This approach not only enhances the overall learning experience but also equips students with versatile competencies essential for thriving in today's ever-evolving job market. With the diverse academic offerings available at Vivekanandha Educational Campus, encompassing institutions in engineering and medicine, the institution is uniquely positioned to introduce multidisciplinary programs into its curriculum. These programs can capitalize on the expertise and resources from various disciplines, delivering well-rounded learning opportunities that address real-world issues and prepare students for success in their respective fields. To meet student needs, the departments also offer interdisciplinary courses.					
16. Academic bank of credits (ABC):					
The institution's enrollment in the National Academic Depository (NAD) highlights its commitment to improving transparency and					

efficiency in academic record management. By integrating with the Digilocker system, the institution adopts digital solutions to streamline documentation processes, ensuring convenient access to academic credentials for students and stakeholders. Through the implementation of the Choice Based Credit System (CBCS), the institution provides students with flexible academic programs, enabling them to pursue diverse learning pathways that align with their interests and career goals. This flexibility reflects the institution's mission to deliver quality education that addresses the evolving needs of a globalized world. As the institution awaits guidance from the parent university on credit transfer policies and ABC (Attendance, Behavior, and Course Completion) guidelines, it remains dedicated to upholding regulatory standards and academic best practices. These forthcoming policies will further enhance the institution's ability to support seamless credit transfers and foster the holistic development of its students.

17.Skill development:

The institution's dedication to holistic education extends beyond academic degrees, emphasizing the development of essential skill sets to enhance students' livelihood opportunities. Skill development courses are thoughtfully crafted, with their content rigorously reviewed and approved by the Board of Studies and Academic Council to ensure alignment with industry demands and emerging trends. In its pursuit of quality and relevance in education, the college is actively working toward implementing the National Education Policy (NEP) as directed by the parent university. This initiative reinforces the institution's commitment to preparing students for employability and entrepreneurship, in line with the NEP's focus on skill development, experiential learning, and multidisciplinary education. Additionally, every student is offered the opportunity to pursue a skill course of their choice, such as Driving, Tailoring, Typewriting, DTP, etc., enabling them to gain practical skills that align with their interests. The college runs an exclusive skill development center through which students are trained on various life skills, technical skills, communication skills and job specific skills. Every student gets the opportunity to pursue a skill course of her choice . Colaboration with insdustries, NSDC, MSME and a handful of Insititutes fosters the skill training.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Located in a rural setting, the institution is dedicated to empower rural women with higher education opportunities. To address gaps in

communicative skills, bridge courses are conducted at the beginning of each academic year, ensuring students are well-prepared for their academic journey. Recognizing the linguistic diversity among students, the institution incorporates bilingual teaching methods when necessary and offers courses in Hindi, Malayalam, and foreign languages to cater to varied linguistic needs. In alignment with its mission to celebrate and preserve Indian culture, heritage, tradition, and civilization, the institution organizes cultural events and activities to deepen students' appreciation of their rich cultural roots. Yoga is provided to all students to emphasise on good health and well-being. Apart from celebration of International Yoga Day, the college offers courses on yoga for all students. With the adoption of the National Education Policy (NEP), the institution is poised to further emphasize the importance of online learning across multiple platforms, fostering a culture of lifelong learning. Committed to inclusivity, the institution upholds a zero-tolerance policy against discrimination based on language, caste, or religion, ensuring a respectful and supportive environment where all students are valued and encouraged to excel.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Since the academic year 2018-2019, Vivekanandha College of Arts and Sciences for Women (Autonomous) has adopted Outcome-Based Education (OBE) to enhance educational quality and align academic programs with industry and societal needs. The Internal Quality Assurance Cell (IQAC) plays a crucial role in implementing OBE by organizing Faculty Development Programs (FDPs) and Hands-on Training sessions, equipping faculty with a deep understanding of OBE principles, including Bloom's Taxonomy and its levels of cognitive, affective, and psychomotor skills. The college employs a structured framework of Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) to set measurable goals, ensuring alignment between teaching strategies, curriculum, and learning objectives. A continuous improvement process analyzes attainment data to refine teaching methods, curriculum design, and student support services, ensuring relevance and effectiveness. Question papers and assessments are meticulously designed using the Revised Bloom's Taxonomy, ensuring evaluations address all levels of learning. Standardized rubrics ensure objective and consistent attainment calculations. This approach empowers students with the skills and knowledge needed for career success and societal contributions, reflecting the college's commitment to fostering professional competence, personal growth, and social responsibility among women graduates.

20.Distance education/online education:

The institution takes pride in its blended mode of teaching and learning, seamlessly integrating traditional methods with modern technology to enhance the educational experience. With dedicated access to platforms such as Zoom and G Suite, it effectively conducts online classes, webinars, and conferences to support remote learning. Faculty members are trained in various online teaching platforms, ensuring a smooth transition to virtual classrooms. Each faculty member maintains a Google Classroom link to share e-notes, materials, and worksheets, allowing students 24/7 access to learning resources. The institutional library offers extensive digital resources, providing access to numerous e-journals through updated Autolib software and platforms like DELNET, Inflibnet, and N-List, enabling remote access to scholarly materials. Additionally, the institution's Learning Management System hosts a comprehensive collection of e-books and video lectures, significantly enriching the online learning environment. A dedicated media center further supports faculty in creating high-quality e-content, which is made accessible to students via the institutional website. Moreover, the institution serves as an approved learning study center for IGNOU, Tamil Nadu Open University, and other state universities, offering diploma and postgraduate diploma programs across various disciplines. This initiative provides students with enhanced career opportunities and pathways for academic progression, underscoring the institution's commitment to holistic and accessible education.

Extended Profile

1.Programme

1.1 **46**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 **4855**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 **1855**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3

4855

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1

1337

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2

302

Number of full-time teachers during the year:

Extended Profile

1.Programme

1.1 **46**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 **4855**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 **1855**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 **4855**

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 **1337**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	302
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3	302
Number of sanctioned posts for the year:	
4.Institution	
4.1	954
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	160
Total number of Classrooms and Seminar halls	
4.3	1052
Total number of computers on campus for academic purposes	
4.4	964 . 83
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The College provides traditional programs across disciplines such as Life Sciences, Mathematical Sciences, Social Sciences, Commerce, Languages, and Management. These programs are carefully designed to address the diverse needs at local, national, regional, and global levels. Situated in Namakkal District, a hub for industries like egg production, poultry farming, sugar mills, paper mills, Tex Valley, handlooms, and jaggery production, the

College offers specialized courses in Nutrition & Dietetics, Textile and Fashion Design, Costume Design and Fashion, Commerce, Business Administration, and Computer Science to cater to the demands of local industries.

Located in western Tamil Nadu, where industries such as textiles, agricultural products, leather, paper, ICT, pharmaceuticals, and food products are prominent, the College incorporates industry-focused courses into its curriculum. To address global trends and requirements, the College integrates subjects such as Environmental Sustainability, Digital Marketing, e-Commerce, Machine Learning, Internet of Things, Climate Change, and Biodiversity into programs like Environmental Science, Botany, Chemistry, Computer Science, Commerce, Management Studies, Applied Microbiology, Global Business Management, and Human Resource Management. The Program Specific Outcomes (PSOs), Program Outcomes (POs), and Course Outcomes (COs) are meticulously defined to align with these objectives.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://vicas.org/AQAR23-24/CI/1.1.1/POPSO.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

31

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

1180

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

775

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

46

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The College incorporates professional ethics, gender sensitivity,

human values, and environmental sustainability into its curriculum to foster a well-rounded education:

1. **Professional Ethics:** Ethical practices are emphasized across all aspects of learning to instill social, cultural, and personal responsibility. Core and elective courses in programs such as Nutrition, Dietetics, Commerce, Business Administration, and Psychology integrate professional ethics as an essential component.
2. **Gender Issues:** Gender equity and awareness are addressed through curriculum design. The Department of Political Science offers a course titled 'Women Empowerment' for all second-year undergraduate students, while the Department of History provides a similar course accessible to all students, promoting gender sensitization.
3. **Human Values:** Rooted in the principles of the Indian Constitution, human values are imparted through an inclusive approach. A mandatory Human Rights course, in accordance with UGC guidelines, is included in all postgraduate programs. It covers topics like the Right to Education, Human Rights Commissions, fundamental duties, remedial measures, and social values. Additionally, programs in Social Sciences, Professional Studies, and Language Studies include subjects such as Personality Development, Soft Skills, and Social Welfare Economics.
4. **Environment and Sustainability:** To instill environmental consciousness and promote responsible resource use, the College offers courses like Environmental Ethics, Energy Conservation, and Environmental Sciences, encouraging students to contribute to sustainable development.

These initiatives highlight the College's dedication to shaping socially aware, ethically grounded, and environmentally responsible graduates.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

81

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

4036

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1720

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is **A. All 4 of the above**

obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

File Description	Documents
Provide the URL for stakeholders' feedback report	https://vicas.org/Feedback.php
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://vicas.org/Feedback.php
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1658

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

954

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Assessing Student Learning Levels

The institution uses a multi-faceted approach to evaluate students from diverse academic and socio-economic backgrounds, with varying skills, abilities, learning styles, needs, and interests.

Assessments are conducted during the Induction Programme, Bridge Course, and through Continuous Internal Assessment (CIA), which includes tests, assignments, practical exercises, compositions, and oral presentations, adhering to institutional policies.

Support for Advanced Learners

To nurture advanced learners, the institution provides:

1. Opportunities to interact with subject experts during Ph.D. Viva-Voce sessions.
2. Access to additional library resources.
3. Platforms like open houses and Science Expos to showcase talents.
4. Short-term departmental courses for supplementary skill development.
5. Encouragement to enrol in online courses such as SWAYAM, NPTEL, Alison, and SoloLearn.

Assistance for Slow Learners

The institution supports slow learners through:

1. Remedial classes to address learning gaps.
2. Regular mentoring via the Mentor-Mentee scheme.
3. Distribution of supplementary materials.
4. Peer learning opportunities through seminars, workshops, and guest lectures.
5. Tutorials and online courses to strengthen foundational concepts.

This holistic approach ensures all students receive the necessary support to thrive academically and personally.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/AQAR23-24/CII/2.2.1/POLICY.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
20/01/2025	4855	302

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Experiential Learning

Theory courses are enriched with practical sessions to help students better understand and apply theoretical concepts. Illustrations and demonstrations extend learning beyond the classroom, fostering critical thinking and problem-solving abilities. Tools such as working models, PowerPoint presentations, specimens, and charts enhance interpretation and comprehension. Industrial and field visits bridge the gap between theoretical knowledge and practical application. Additionally, virtual laboratories offer immersive learning experiences with graphical simulations of advanced equipment available in the Instrumentation Centre. Certificate courses further supplement this hands-on approach.

Participative Learning

Students benefit from seminars, guest lectures, workshops, conferences, and alumni interactions, which provide diverse and dynamic learning opportunities. Participation in science

exhibitions, awareness programs, surveys, inter-collegiate competitions, cultural events, and sports at various levels fosters entrepreneurial skills, creativity, teamwork, and responsibility, while also cultivating a scientific mindset.

Problem-Solving Methodologies

Project-based learning and internships sharpen students' problem-solving skills, preparing them for industry and job market demands. Group projects encourage knowledge sharing, collaboration, and critical thinking, expanding research opportunities and contributing to societal advancements.

This integrated approach ensures holistic development and enhances students' academic and professional readiness.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://vicas.org/AQAR23-24/CII/2.3.1/LINK.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Integration of Information and Communication Technology (ICT)

The college seamlessly incorporates Information and Communication Technology (ICT) into its teaching and learning practices to enhance educational experiences. Faculty members utilize ICT tools to simplify concepts with visual examples, ensuring better understanding. The campus is equipped with Wi-Fi for uninterrupted connectivity, and regular faculty orientation programs are conducted to strengthen their ICT proficiency.

A Learning Management System (LMS) allows students to access lecture materials and videos online, while G Suite facilitates online classes and official communication. The faculty employs a variety of ICT tools, including:

- Dedicated LMS facility
- Google Classroom
- YouTube
- NPTEL – SWAYAM

- PowerPoint presentations
- Recorded video lectures
- DELNET, N-List, ShodhSindhu, and ShodhGanga

These tools support innovative teaching methods and enable the incorporation of contemporary topics through visual aids. Online tests are conducted using Google Forms, with instant score availability to ensure efficiency.

Students are oriented on the submission of assignments via LMS and Google Classroom, promoting digital literacy. This robust ICT integration enhances the learning process, fostering engagement and accessibility for both students and faculty.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://vicas.org/ICTTools.php
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

292

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Academic Planning and Calendar

Each department within the college strategically plans activities

for the upcoming academic year. Proposed agendas are presented to a committee comprising the Principal, Vice Principal, Controller of Examinations, and IQAC, ensuring inclusivity in decision-making.

In May, an academic calendar is meticulously prepared, detailing schedules for academic and extracurricular events for the Odd and Even semesters. This calendar is distributed to faculty and students and made accessible on the college website, enabling adherence to planned activities.

The academic calendar includes the following:

- Re-opening dates for UG & PG classes
- Inauguration of First-Year UG & PG classes
- Scheduled day orders and syllabus completion deadlines
- Continuous Internal Assessment (CIA) Test I & II, Model Exam schedules
- CIA marks submission deadlines
- Induction programs, cultural events, and observance of important national and international days
- Holidays and festivals
- Sports Day and Annual Day celebrations
- Commencement of Practical Examinations
- Fee payment and end-semester examination registration deadlines
- Hall ticket issuance dates
- Last working day of the semester
- Commencement of end-semester examinations
- Centralized paper valuation and results declaration
- Supplementary exam registration deadlines

This structured planning ensures academic and extracurricular activities are executed efficiently, fostering student and faculty engagement.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

302

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

117

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1512

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

12

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

12

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Automated Examination Processes

The college's Office of the Controller of the Examinations has been efficiently automated with COXCO software, implemented in 2015, to streamline examination-related procedures. The key automated processes include:

1. Examination Registration:

- Student details are stored in a centralized database, enabling the generation of reports on registered students.
- Information such as students' names, examination register numbers, year of study, semester, and subject details is readily accessible.

2. Examination Schedule:

- Schedules for Continuous Internal Assessments (CIA), Model Examinations, and End-Semester Examinations are

prepared.

- These schedules are communicated to students and faculty via email.

3. Hall Ticket Issuance:

- Eligible students can download hall tickets directly from the college website using their register numbers.

4. Marks Entry:

- Internal and end-semester examination marks are securely entered into the database, creating a record for subsequent results publication.

5. Results Analysis:

- End-semester marks for all students are generated and systematically analyzed.

6. Results Publication:

- Results are published on the college website, where students can view and download their results using their registration numbers.

This automated system ensures efficiency, accuracy, and accessibility in managing the examination processes.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vicas.org/AQAR23-24/CII/2.5.3/itprocess.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The institution ensures transparency and clarity by prominently displaying the Programme Outcomes (POs) and Course Outcomes (COs) for all its programs on its website, making them accessible to both faculty and students. POs outline the knowledge, skills, and attitudes students are expected to develop upon completing a program, while COs detail the specific learning objectives and competencies students will gain from individual courses.

During curriculum revisions, course outcomes are revisited and updated through deliberations with the Board of Studies members. These revised outcomes are then presented for approval in Academic Council and Governing Body meetings, ensuring they align with evolving educational standards and industry requirements.

The institution's transparent outcome statements foster accountability by helping students and teachers clearly understand the expected learning goals. This clarity enables students to make informed decisions when selecting courses that align with their interests and aspirations, facilitating a purposeful and guided approach to their educational journey.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://vicas.org/AQAR23-24/CI/1.1.1/POPSO.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The institution employs a systematic approach to measure the attainment of Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs), ensuring alignment with academic objectives. The methodology includes the following steps:

- **Communication of Outcomes:** POs, PSOs, and COs are communicated to all stakeholders, ensuring faculty and students understand the expected learning objectives and goals.
- **Mapping and Correlation:** Faculty members map POs, PSOs, and COs to identify their correlation levels (Strong, Medium, or

Low), ensuring alignment between course objectives and broader program outcomes.

- **Assessment Tools:** A variety of tools are used to evaluate outcomes, including Continuous Internal Assessment Tests, End-semester examinations, quizzes, assignments, seminars, case studies, dissertations, project viva voce, group discussions, and practical examinations.
- **Question Paper Design:** Examination question papers are crafted using Bloom's Taxonomy, covering cognitive levels such as Remembering, Understanding, Applying, Analyzing, Evaluating, and Creating to comprehensively assess students' cognitive skills.
- **Outcome Attainment Measurement:** The attainment of POs, PSOs, and COs is calculated through Direct and Indirect Methods, assessing students' performance in examinations and their proficiency in acquiring the required skills, knowledge, and attitudes.

This multi-faceted approach ensures a transparent and robust measurement of educational outcomes, facilitating continuous improvement in teaching and learning processes.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vicas.org/AQAR23-24/CII/2.6.2/2.6.2LA.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1853

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://vicas.org/AQAR23-24/CII/2.6.3/AR1.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://vicas.org/Survey.php>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Research Policy of the college, available on the institutional website and diligently implemented, is geared towards fostering a robust research culture among both faculty and students.

Key components of the policy include:

1. Establishment of Research Cell: Providing guidelines for the formation of the Research Cell, comprising the Research Advisory Committee (RAC) and Scholars and Student Research Forum (SSRF).

2. Research Facilities: Continuously upgrading research facilities with state-of-the-art infrastructure, equipment, and software through intra-mural grants (Vivekanandha Seed Money Scheme) and extramural research projects. The college offers financial support for research endeavors, including funding assistance, travel grants for national-level presentations, participation in overseas conferences, patent/copyright filings, and organizing seminars/workshops/conferences.

3. SSRF Initiative: Encouraging students to engage in society oriented and solution-seeking research activities, leading to projects and participation in intercollegiate events, Seminars,

Symposia, and Conferences.

4. Implementation: Mandating student research projects in every PG program and providing Wi-Fi enabled campus with access to e-resources through the library's internet. The college utilizes the parental University (Periyar University) research portal for transparent admission and evaluation of research scholars. Faculty members, scholars, and students are motivated to present their research findings in seminars, conferences, and symposia. Additionally, the Management Committee acknowledges faculty members who publish articles in UGC-recognized journals.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://vicas.org/AQAR23-24/CIII/3.1.2/RPOLICY.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

17.45

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for

advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

16.61

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

7

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vicas.org/ResearchProjects.php
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

28

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

6

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://vicas.org/AQAR23-24/CIII/3.2.4/FA%20LINK.pdf
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution fosters an environment conducive to research and innovation through its Center for Research, providing opportunities for both staff members and students to translate their innovative ideas into tangible actions. For instance, the Department of Physics has successfully manufactured LED bulbs for commercial sale, while the Department of Chemistry has produced hand sanitizers distributed free of cost to adopted villages. Similarly, the Department of Textile and Fashion Design has created cloth bags as eco-friendly alternatives to plastic bags.

Innovations through EDC & IIC

The Entrepreneurial Development Cell (EDC) conducts various sessions and awareness programs on Entrepreneurship, offering hands-on training to students in diverse fields such as beautician courses, doll making, organic soap production, and jewelry making. These initiatives provide a platform for students to explore entrepreneurial endeavors and embark on the path to becoming

successful entrepreneurs. The Institution Innovation Council conducts activities in self-driven MIC driven and IIC driven categories.

Innovations through Extension Activities:

The institution engages in community-oriented innovations through a range of activities. As part of the Unnat Bharat Abhiyan, five villages have been adopted, with a household survey conducted and data uploaded onto the portal. Additionally, the National Service Scheme (NSS) has adopted five more villages.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/centres.php

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

63

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

5

File Description	Documents
URL to the research page on HEI website	https://vicas.org/Research.php
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

82

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

75

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/Research.php

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

239

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

7

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

6.511

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

1.15

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The main visualization of the institution is to bring awareness and prepare the student community for social commitment and social issues. As part of this initiative, the institution carried out several service-based courses entrenched in the institution's curriculum. Ten villages have been adopted by our college. The students are proactively involved in this program with great societal obligation foremost to the upliftment of the villagers. The commitment by the students helped in their overall development and pushed them towards being socially responsible for society.

NSS unit has actively participated in numerous programs such as

JalShakthi Abhiyan, ill effects of Open defecation, Abdul Kalams Day, National Unity Day, Flag Day, First Aid training program, Independence Day, Orientation Programme on Swatchh Bharat Event, Swatchh Bharathi Seva, NSS day celebration, Aids Day, Human Rights Day, Dengue Awareness, National Youth Day, Fit India, International Womens Day, AntiDrug Awareness, Digital India, Meri Maati Mera Desh, Republic Day, Leprosy Day and Personal Hygiene awareness day. Extension activity on seed ball distribution was carried out in the villages.

To add crown to the extension activities, our institution has been recognized as a Green Institutional Mentor for water and sanitation management.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

14

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

33

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

5000

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

200

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

60

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution, spread across a 10.07-acre campus, offers state-of-the-art infrastructure and a wide range of facilities,

including:

- **Classrooms and Laboratories:**
 - A total of 156 classrooms and 46 laboratories, all with Wi-Fi connectivity.
 - 80 classrooms equipped with LCD projectors, and 4 classrooms featuring Interactive Boards.
- **Campus Connectivity:**
 - 15 Wi-Fi access points located throughout the campus.
- **Seminar Halls and Academic Tools:**
 - 4 seminar halls equipped with computers and LCD projectors.
 - 1 Airconditioned Auditorium.
 - A dedicated Learning Management System (LMS) for efficient academic operations.
- **Specialized Laboratories:**
 - 30 science and 15 computer laboratories with advanced equipment to facilitate practical learning.
 - A language laboratory with 56 computer systems to enhance students' communication skills.
 - A centralized instrumentation facility with high-end equipment to support interdisciplinary research.
- **Technological Resources:**
 - 1,052 computers available for students to develop their technical expertise.
 - Generators with a combined capacity of 250 KVA ensure an uninterrupted power supply.
- **Educational and Research Facilities:**
 - A museum featuring a diverse collection of zoological specimens for academic purposes.

- A botanical garden offering practical knowledge on the cultivation of medicinal and flowering plants.

- **Additional Amenities:**

- An RO water plant, ATM, Bank, Cafeteria, hostel, Departmental store, Hospital, Xerox centres, and a beauty parlour to cater to the needs of students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/AQAR22-23/CIV/4.1.1/4.1.1_Additinonal.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The institution offers excellent facilities for cultural and sports activities, ensuring a well-rounded development of students:

- **Cultural Activities:**

- Department-level cultural programs are hosted in seminar halls equipped with modern audio-video facilities.
- College-level events are conducted in the state-of-the-art Vivekanandha A/C Auditorium, which is equipped with advanced ICT tools.

- **Physical Fitness and Wellness:**

- A well-furnished gymnasium promotes physical fitness among students and staff.
- Yoga and meditation are mandatory for first-year students as part of the Student Induction Programme, conducted through the Centre for Yoga and Value Education.
- Yoga experts from the Manavalakalai Mantrum Trust, Namakkal, provide specialized training.

- The institution supplies mats and cushions for meditation, accommodating up to 100 participants at a time.

- **Sports Excellence:**

- The Physical Education Department coordinates various sports activities to ensure students' physical well-being.
- The college represents Periyar University in prestigious tournaments such as the All India Inter-University and South Zone Inter-University competitions in Kabaddi, Football, Volleyball, Yoga, and Powerlifting.
- A spacious playground with courts for various sports, equipped with floodlights, supports diverse sporting events.

The institution is deeply committed to fostering both the physical and mental well-being of its students, offering ample opportunities for cultural expression, fitness, and sportsmanship.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://www.vicas.org/fac_sports.php

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

160

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

100.02

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is fully automated, utilizing AUTOLIB V21, offering open access to all individuals. The library's Online Public Access Catalog (OPAC) can be accessed both within and outside the campus, providing comprehensive information on available resources such as books, question banks, CDs, journals, and other facilities. Additionally, the Digital Library grants access to major electronic resources, including N-List. To monitor library usage, a scanner documents users' entry at the library entrance. The library boasts access to a wide range of e-resources, including e-journals and e-books covering various disciplines from both national and international sources. A vast collection of general books is available in the reference section. Furthermore, departmental libraries provide immediate reference materials and easy access at the departmental level.

Here are the details of the learning resources available at the main library:

- Books: 74705
- E-Books: 940
- National Journals: 152
- International Journals: 57
- Magazines: 38
- Digital Databases: DELNET, N-LIST, SAGE
- ICT Resources: 1,407 CDs Theses: 3,696
- Back Volumes: 3,550

These resources contribute significantly to enriching the learning and research experiences of students, faculty, and researchers within the college community.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/fac_library.php

4.2.2 - Institution has access to the following: A. Any 4 or more of the above
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

16.09

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

1697

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The institution has an established IT policy, accessible on its official website, outlining detailed guidelines for the appropriate use of computational facilities. Key aspects include:

- **Cybersecurity and Governance:**
 - Firewalls are implemented to safeguard network security, and strict adherence to cybersecurity protocols is maintained.
 - As a women's institution, particular focus is given to preventing the misuse of computational resources.
- **Access Management:**
 - All users are assigned unique usernames and passwords to regulate access.
 - The campus offers comprehensive Wi-Fi coverage with internet connectivity supported by a 100 Mbps bandwidth.
 - A 32 Kbps fibre optic cable ensures intranet connectivity across all campus buildings.
- **Network Protection:**
 - Security measures include K7 antivirus software, IP NAT, DMZ, port blocking, and content filtering.
 - User registration, IP allocation, login management, session durations, and bandwidth control are handled through Hot-Spot (TACITINE) software.
- **Campus Safety:**
 - A network of 84 CCTV cameras provides 24/7 surveillance, ensuring a secure campus environment.

These comprehensive IT policies and security measures reflect the institution's dedication to fostering a safe, reliable, and user-friendly technological ecosystem.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/Policy.php

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
4855	1052

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus **A. 50 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: **A. All four of the above** **Facilities available for e-content development** **Media Centre** **Audio-Visual Centre** **Lecture Capturing System (LCS)** **Mixing equipments and software for editing**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/mediacentre.php
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

1180.83

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college has established a well-maintained academic environment supported by modern facilities and a dedicated maintenance framework. Key initiatives include:

- **Centralized Maintenance System:**
 - A dedicated maintenance department oversees the upkeep of all physical facilities, following well-defined procedures.
 - Department Heads are responsible for facilities under their supervision, with laboratory in-charges appointed for individual labs.
- **Upkeep of Physical Facilities:**
 - The campus is kept clean and well-organized, earning recognition such as the Swachhta Ranking.
 - The library is managed by a Librarian and supported by a library committee to address its operational needs.
 - Sports facilities are maintained under the guidance of

the Physical Director to ensure their optimal condition.

- **Specialized Maintenance Protocols:**
 - A dedicated system ensures the proper functioning of computational facilities.
 - Hostels are managed by wardens, assisted by staff dedicated to maintenance.
 - The transport maintenance section is responsible for the upkeep of the college's fleet of 70 buses.
- **Essential Services Management:**
 - Regular maintenance of critical facilities, such as toilets, water supply, and power supply, is carried out by the campus maintenance and housekeeping teams to ensure smooth operations.

These measures highlight the college's commitment to providing a well-maintained infrastructure and a conducive academic environment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/AQAR22-23/CIV/4.4.2/CDMPolicy.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

739

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

4069

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://www.vicas.org/AQAR23-24/CV/5.1.3/Link.pdf
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

4047

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

815

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

372

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

112

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

27

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Students Council: Empowering Leadership and Community Engagement

The college possesses a vibrant Students Council that operates through student associations at the departmental level. Annually, office bearers are selected based on guidelines set by the college

authorities. The council comprises a President, Vice President, Secretary, Joint Secretary, and class representatives, along with dedicated representatives for sports, cultural, and extension activities.

To ensure effective leadership, all student representatives undergo training in organizational culture, team-building, and leadership skills. They are entrusted with planning and executing various events, including:

- Viveka Fest
- Inter-departmental sports competitions
- Teachers' Day and Fresher's Day
- Inter-religious festivals (e.g., Christmas, Ramzan, Diwali, Pongal)
- International Yoga Day
- Flash Mob performances

Beyond events, the council plays a crucial role in facilitating access to essential government documents by organizing camps for Passports, Aadhaar cards, and Driving licenses. They also spearhead social initiatives such as:

- Awareness rallies on national and social issues
- Free eye checkups
- Blood donation camps

The Students Council members hold key positions in the college's administrative and academic bodies, contributing to institutional development. Regular Student Council Meetings ensure active engagement and smooth functioning.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

VICAS Alumnae Association (VAA): Fostering Growth and Connection

The college's registered Alumnae Association, known as the VICAS Alumnae Association (VAA), plays a pivotal role in supporting and enhancing the development of students and the institution. The association is actively involved in various initiatives that benefit both current students and the broader college community.

Key Contributions of the VAA:

1. Curriculum Development:

- Distinguished alumnae serve as representatives on the Board of Studies, where they advocate for integrating contemporary industry trends and demands into the curriculum.
- Their insights ensure that courses remain relevant and equip students to excel in the professional landscape.

2. Industry Insights and Guidance:

- Alumnae holding prestigious positions in government and industrial sectors are frequently invited to interact with students.
- Through motivational talks, they inspire students and provide valuable feedback on communication and interpersonal skills, helping them refine and enhance these essential competencies.

3. Support for Outreach Activities:

- The association actively contributes to the college's outreach programs, reinforcing its commitment to social responsibility and community welfare.

4. Academic Enrichment:

- Accomplished alumnae are invited as resource persons for seminars, workshops, and conferences organized by the college.
- Their expertise and experiences enrich the academic environment and provide students with practical knowledge and exposure.

Through these initiatives, the VICAS Alumnae Association fosters a strong bond between the institution and its graduates while significantly contributing to the overall growth and success of the college community.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vicas.org/Center/calv.php

5.4.2 - Alumni's financial contribution during the year

C. 5 Lakhs - 10 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The institution's governance is structured and aligned with the vision and mission of the Institution. An enabling strategy is built into the structure to ensure the attainment of the institution's objectives and goals. The motto of the governance system is "To empower women by imparting Quality Education, Skill

Development and Value Based Education and to make them self reliant, competent and socially responsible.".The governance of the institution is driven by well-defined policies on administration, admission, teaching-learning, evaluation systems, and research. The Governing Body is the essential decision-making body for which the Chairman and secretary of Angammal Educational Trust is the President. The other members of the council are the Executive Director, Chief Executive, Director- Research, Principal, Vice Principal, and Nominees from UGC, Government and University representatives, and faculty members. The Governing Body meets to review the policies, strategies, achievements, budget, and plans. A transparent mechanism exists in all the activities and decision-making processes. The Academic Council meeting is held twice a year, which focuses on curriculum design and teaching-learning and evaluation process. The management encourages the faculty members to participate in decision-making and to offer constructive suggestions wherever needed.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vicas.org/abt_vision.php

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The college adopts a decentralized participatory governance approach, ensuring transparency and inclusivity in decision-making processes. While the Principal serves as the executive authority responsible for adhering to statutory regulations, various committees have been established to facilitate effective governance. These include the Admission Committee, Calendar Committee, Timetable Committee, CBCS Committee, Hostel Committee, Disciplinary Committee, Extra-curricular Activities Committee, Extension Committee, and Exam Committee, among others. Faculty members and Heads of Departments serve as members of these committees, fostering a bottom-up decision-making process.

Furthermore, certain committees and cells, such as the Internal Quality Assurance Cell (IQAC), also include student and alumnae members, promoting broader representation and diverse perspectives. Deliberations and recommendations put forth by these committees are meticulously analyzed, and appropriate actions are initiated on time.

Recognizing the need for students to enhance their employability potential, a proactive approach was taken following requests from students through the Heads of Departments, Skill development center was started. This initiative reflects the institution's commitment to addressing the evolving needs and aspirations of its student community, further strengthening its decentralized participatory governance framework.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://www.vicas.org/Strategic.php

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The college is dedicated to charting its course to leave a significant impact on the educational landscape of India. Thorough planning is conducted by soliciting input from stakeholders and evaluating both national and international scenarios. Based on short-term and long-term objectives, the college has formulated a comprehensive perspective plan, which has been endorsed by the management. Guided by the overarching goal of empowering rural women, the management makes prudent decisions, emphasizing the urgency, necessity, and feasibility of initiatives.

As an Autonomous institution, the college offers 29 undergraduate programs and 16 postgraduate programs under the governance of the Governing Body, aiming to achieve optimal outcomes by designing meticulously crafted and comprehensive curricula with well-defined objectives. Consequently, the campus fosters a multidisciplinary environment aligned with the National Educational Policy, promoting holistic development.

Inspired by governmental initiatives, the institute is steadfastly advancing to facilitate the holistic evolution of women, reflecting its commitment to contributing to societal progress and realizing its vision of educational excellence.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.vicas.org/Strategic.php
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The leadership hierarchy of the college ensures comprehensive oversight and effective management of academic and administrative functions. The Chairman and Secretary, along with the Governing Body, oversee overall operations, propose new academic initiatives, foster networking opportunities, and suggest campus developmental activities.

The Executive Director plays a pivotal role in directing and evaluating academic plans, ensuring the optimization of the teaching-learning process, and strengthening research activities. Similarly, the Chief Executive coordinates infrastructural development and facilities to provide optimal support for educational endeavors.

Appointments of the Principal, Vice Principal, COE, Director-IQAC, Heads of Departments, and faculty members are made by the Governing Body. The Principal serves as the executive authority responsible for adhering to statutory regulations and chairs the Academic Council, overseeing all academic affairs.

All statutory bodies contribute suggestions for the effective implementation of the curriculum and address academic challenges. The Controller of Examinations ensures adherence to the academic calendar, conducts internal and external examinations, and declares results, maintaining academic integrity.

Faculty members play a proactive role in planning, scheduling, organizing, coordinating, and monitoring class-level management and hands-on training for students. Additionally, they engage in research activities to enhance their expertise and contribute to knowledge advancement. This collaborative approach ensures the holistic development and academic excellence of the institution.

File Description	Documents
Paste link to Organogram on the institution webpage	https://vicas.org/Organogram.php
Upload any additional information	View File
Paste link for additional Information	https://www.vicas.org/Strategic.php

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution places a strong emphasis on the well-being of both teaching and non-teaching staff by implementing various welfare measures to support their personal and professional growth. Key initiatives include:

- **Incentives for Research Excellence:** Recognizing and rewarding outstanding performance in research and academic achievements.
- **Special Leave for Ph.D. Studies:** Granting dedicated time for staff members pursuing doctoral studies.
- **Professional Development Training:** Providing advanced training opportunities to foster continuous growth and skill enhancement.
- **Financial Support for Academic Engagement:** Extending financial assistance for staff to participate in academic programs, conferences, and workshops.
- **Comprehensive Medical Facilities:** Ensuring access to

healthcare services for employees.

- **Free Transportation Services:** Facilitating easy commutes for staff members.
- **Complimentary Food and Accommodation:** Meeting basic needs by providing free meals and lodging for staff.
- **Educational Fee Concessions:** Supporting the education of staff members' children with fee discounts.
- **Marriage Leave and Gifts:** Recognizing significant life events with leave and a celebratory gift.
- **Maternity Leave Benefits:** Supporting female staff during pregnancy and childbirth.
- **Bereavement Leave:** Providing leave to cope with the loss of a family member.

These initiatives underscore the institution's commitment to fostering a supportive, inclusive, and caring work environment, contributing to the holistic well-being of its staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/AQAR22-23/CVI/6.3.1/POLICYWELFARE.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

150

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

16

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

176

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The college ensures the efficient utilization of both physical and financial resources through a transparent and well-structured process. Allocation and expenditures are meticulously managed and regularly audited by internal and external committees to uphold accountability and transparency.

Financial accounts, including the receipt and distribution of funds, are scrutinized by the Office Superintendent and Principal. A dedicated account section in the college office handles financial matters separately, including student fees, university funds, and grants from the government and UGC.

A finance officer carefully reviews all receipts, vouchers, and utilization certificates before submitting them for external audit. Annual financial statements, prepared by the Office Superintendent, undergo external audits to ensure compliance.

Each department operates separate bank accounts under the Principal's oversight. Departmental budgets are proposed and

approved by management based on assessed needs, and expenditures are managed in accordance with institutional finance procedures. Income and expenditure statements are thoroughly reviewed before submission for management approval.

This meticulous financial management process ensures the responsible utilization of resources, adherence to financial regulations, and the institution's operational efficiency and sustainability.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/AQAR23-24/CVI/6.4.1/Balancesheet.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

As a self-financing institution, the primary source of revenue is the annual tuition fees collected from students. To bolster research activities, faculty members are encouraged to secure grants from funding agencies such as UGC, ICSSR, TNSCST, DBT, and others. These grants play a crucial role in supporting outreach activities linked to funded projects.

The institution emphasizes the prudent management of financial and physical resources. Funds are allocated based on comprehensive planning exercises, ensuring alignment with identified needs and sanctioned objectives. Strict oversight guarantees that resources are utilized effectively and for their intended purposes.

For physical resources, optimal utilization is achieved through coordinated efforts by the Heads of Departments, Vice-Principal, and Principal. Facilities are allocated based on departmental needs and priorities, ensuring their efficient use while supporting academic and administrative operations.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.vicas.org/ResearchProjects.php

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC of the college has prioritized strengthening Industry-Academia collaborations, demonstrated by the signing of 65 functional MoUs with national and international universities and organizations during the assessment period. Following the second cycle of accreditation, the IQAC implemented a dedicated Learning Management System (LMS) to support teaching and learning, addressing challenges posed by the pandemic. This system provides students with individual credentials for 24/7 access to course content uploaded by faculty.

The IQAC's initiatives have significantly improved various areas, including the introduction of new academic programs, faculty recruitment, Ph.D. completions, research publications, extension programs, research facilities, faculty welfare measures, and student performance. A centralized library equipped with AutoLIB V21 software offers seamless access to e-books and e-journals, enriching the academic experience and facilitating effective knowledge dissemination.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.vicas.org/IQACMeetings.php

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Feedback Mechanism: The institution values student feedback as a cornerstone for enhancing the quality of teaching and learning outcomes. The IQAC oversees the collection and analysis of feedback on the curriculum, focusing on its impact on students' holistic development. Feedback is gathered online using the UGC-prescribed questionnaire format to ensure a systematic approach.

Staff Self-Appraisal System: To maintain high educational standards, the institution has implemented a comprehensive staff self-appraisal system. Faculty members submit annual self-appraisal reports, detailing their teaching hours, subjects taught, research contributions (papers, articles, books), conferences attended, papers presented, curriculum design efforts, and participation in extra/co-curricular activities. Faculty are also encouraged to highlight their involvement in extension activities benefiting society, fostering both professional growth and social impact.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.vicas.org/Feedback.php

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://vicas.org/AnnualReport.php
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender Equity in Curriculum: Each department organizes events that reinforce the institution's unique vision and mission to provide education to empower rural women. Most of the programmes offer women centric courses in the curriculum. Gender Sensitization and awareness are created among the students through guest lectures, invited talks, debates, essay writing and many more.

Gender Equity Through Extension Activities: Throughout the year, the Centre for Women's Empowerment and Gender Equality promote gender equity by hosting several gender sensitizing programs such as lectures, seminars, symposia, international and national conferences and workshops, all of which help to provide an intersectional approach in raising awareness among students about the inequalities that both the gender face. The institution has gender sensitization committees such as Women Development Cell (WDC), Anti Ragging Committee, Students Grievance Redressal Committee and Internal Complaints Committee, which are constituted as per norms laid by the UGC and the parent university (Periyar University, Salem).

Other Facilities within the Campus: The College provides a total of 70 Buses with GPS Tracking Facility to ensure free transportation and safety for all the students and employees. A total of 84 CCTV cameras are installed in different blocks within the premises to ensure safety and security.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vicas.org/AQAR23-24/CVII/7.1.1/7.1.1AAI.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid wastes are collected from hostel, office and college premises every day by housekeeping staff members and are segregated into biodegradable and non-biodegradable waste in separate garbage bins and are disposed of accordingly as per the guidelines. Dry wastes such as papers and plastics are segregated and are sent to recycling centers. Waste collection is done through twin bin system. The institution's liquid waste management system collects the sludge and sewage from various collection points and segregates the solid particles such as vegetable peels, adhering soil particles, and other dust separately. Water from the kitchen, washbasin, bathrooms of the hostel is sent to the Sewage Treatment Plant for the recycling process. Further, the recycled water is used for gardens, landscaping, and vegetation keeping the campus green at all times. Biomedical wastes are appropriately collected in separate garbage bins as per the guidelines and are disposed of without any hazardous effects. An MoU is exclusively signed with Leela Traders, Chennai for the disposal of e-waste of the institution. The MoU clearly mentions that the E-Waste will be disposed of as per prevailing norms without harming the environment. The computers and the accessories are mostly purchased under buy back scheme.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

A. Any 4 or all of the above

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres
Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Pongal and Aandal Thirukkalyanam in college campus provides an opportunity to all the students to understand better about Tamil culture. Moonlight dinner is arranged for final-year students with a grand feast to enjoy and relax and to celebrate their friendship. Fresher's day is conducted for first-year students to introduce them to the college and its campus facilities. Annual day and Sports day is an integral part of college activity to ensure mental and physical strength among students and also participating in different cultural activities. To enlighten the students spiritually, Saraswathi and Ayudha Pooja are offered to Saraswathi, Goddess of Education. The students share the home-cooked meals with their fellow-students and teachers in the college to develop the culture of sharing foods. Onam and Christmas were celebrated every year in our college campus by organizing traditional cultural events to strengthen the relationship between the students from different states of India. The unique practice of our institution is the installation of office bearers of different academic associations, the elected office bearers are crowned and given responsibilities to organize and conduct various events. Farewell Day is a memorable day for all college students to bid adieu to their friends, staff members.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The institution sensitizes the students and its employees to the constitutional obligations such as values, rights, duties and responsibilities and constantly works to nurture them as better citizens of the country. Curriculum framed with courses like Human Rights, Value Education, Constitutional History of India, Indian Political System and Indian Constitution as initiatives to inculcate constitutional obligations among the students. National Constitution Day was celebrated to commemorate the adoption of the Indian Constitution. To reiterate the values enshrined in the Constitution, the students and the fraternity joined the Hon'ble Prime Minister in the reading of the Preamble to the Constitution at 11.00 am from their respective class sessions. The entire college reaffirmed its commitment to the Indian Constitution by taking the pledge. Human Rights Day is celebrated to mark the formulation of the Universal Declaration of Human Rights. To promote the ideal of the Swachh Bharat Abhiyan, VICAS organizes Cleanliness Drives at various places such as Gandhi Ashram, Tiruchengode, etc. For promoting Swachh Bharat Abinayan, our college has been recognized by the government through Swachh Bharat Award. To keep the body, mind and soul perfect, every year, our institution organizes a special Yoga Camp.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India is known for its cultural diversity and colorful festivals. Our Institution always Commemorates festivals of National Importance with its true fervor. Independence and Republic Days are celebrated by our students' volunteers with nearby government school children. National Festivals: Republic Day, National Handloom Day, World Environment Day, World Blood Donor Day, World Labour Day, World Thalassaemia Day, World Anti Tobacco Day, National Youth Day, Teachers Day, World Energy Conservation Day, World Consumer Day, International Tiger Day, World Ozone Day, National Youth Day, International Women's Day, World Tuberculosis Day, World Mental Health Day, World Suicide Prevention Day, World Consumer Day, International Left Handers' Day, National Voters Day, International Friendship Day, National Girl Child Day, International Non-Violence Day, Wildlife Day, Louis Pasteur Day, Children's Day, World Water Day, Nature day – some of the events of importance are celebrated every year in our campus. Birth/Death anniversaries of the great Indian personalities: Dr. APJ. AbduKalam's First Death Anniversary, Dr. Muthulakshmi Reddy Birthday, 150th Birthday Anniversary of Mahatma Gandhi, Swamy Vivekananda Birthday, Sarojini Naidu Birthday, C.V Raman Birthday, Dr. B. R. Ambedkar Birthday, Ramanujan Birthday, Bharathiyar birthday, Periyar birthday, -some of the anniversaries celebrated in the college in order to remember their sacrifice to our nation.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Empowerment through skill development:

The Practice: The departments on the basis of the feedback obtained from the stakeholders and based on opinion obtained from the experts, decide on the nature of the skill development courses to be offered. With the approval of the management, the course content is decided by the faculty members of the development and approved by BOS. Free Transportation unit with GPS Tracking facility to ensure safety: **The Practice:** The provision of free transport to all students is one of the institution's practices to help the college attain its motto. Connectivity, the primary issue in rural areas, discourages women students and their parents from thinking twice before admitting into the institutions. Worried over the safety of the girl students, parents dissuade their wards not to opt for higher studies. The management has mightily addressed these twin issues by operating 70 buses to remote locations of rural areas not only in the Namakkal District and in neighboring districts at free of cost. The hostellers are also utilize the facility to reach their homes during vacations/festival holidays, reducing the anxiety of the parents. Similar arrangements help the students to return to their hostels after holidays/vacations.

File Description	Documents
Best practices in the Institutional website	https://vicas.org/BestPractice.php
Any other relevant information	https://vicas.org/AQAR23-24/CVII/7.2.1/BPI.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

TRANSFORMATION OF RURAL WOMEN STUDENTS

Since its establishment in 1995, the institution has flourished into a prominent group comprising 27 institutions, all dedicated to the empowerment of rural women through education. Recognized for its excellence in teaching, research, and extension activities, the college attained autonomous status in 2010. Currently, it offers 30 undergraduate programs, 16 postgraduate programs, and a Ph.D. program in 11 disciplines. Many women enrolled at Vivekanandha College are first-generation literates, hailing from economically disadvantaged backgrounds and earning livelihoods through laborious work. To support these students, the institution provides various in-house and government scholarships. Before admission, students undergo a knowledge test called 'Vivekanandha Merit Scholarship Test' and meritorious students receive scholarships throughout their tenure at Vivekanandha College. Addressing transportation challenges and ensuring student safety, the institution has implemented a free transportation system, a distinctive feature. A fleet of 70 heavy vehicles is deployed to transport students, ensuring pick-up and drop-off even at their doorsteps across seven districts. This initiative instills confidence in parents regarding the safety and accessibility of higher education for their daughters at Vivekanandha College. Through these measures, the institution continues to transform the lives of rural women students, providing them with opportunities for education and empowerment.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The College provides traditional programs across disciplines such as Life Sciences, Mathematical Sciences, Social Sciences, Commerce, Languages, and Management. These programs are carefully designed to address the diverse needs at local, national, regional, and global levels. Situated in Namakkal District, a hub for industries like egg production, poultry farming, sugar mills, paper mills, Tex Valley, handlooms, and jaggery production, the College offers specialized courses in Nutrition & Dietetics, Textile and Fashion Design, Costume Design and Fashion, Commerce, Business Administration, and Computer Science to cater to the demands of local industries.

Located in western Tamil Nadu, where industries such as textiles, agricultural products, leather, paper, ICT, pharmaceuticals, and food products are prominent, the College incorporates industry-focused courses into its curriculum. To address global trends and requirements, the College integrates subjects such as Environmental Sustainability, Digital Marketing, e-Commerce, Machine Learning, Internet of Things, Climate Change, and Biodiversity into programs like Environmental Science, Botany, Chemistry, Computer Science, Commerce, Management Studies, Applied Microbiology, Global Business Management, and Human Resource Management. The Program Specific Outcomes (PSOs), Program Outcomes (POs), and Course Outcomes (COs) are meticulously defined to align with these objectives.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://vicas.org/AQAR23-24/CI/1.1.1/POPS0.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

31

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

1180

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

775

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

46

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The College incorporates professional ethics, gender sensitivity, human values, and environmental sustainability into its curriculum to foster a well-rounded education:

- 1. Professional Ethics:** Ethical practices are emphasized across all aspects of learning to instill social, cultural, and personal responsibility. Core and elective courses in programs such as Nutrition, Dietetics, Commerce, Business Administration, and Psychology integrate professional ethics as an essential component.
- 2. Gender Issues:** Gender equity and awareness are addressed through curriculum design. The Department of Political Science offers a course titled 'Women Empowerment' for all second-year undergraduate students, while the Department of History provides a similar course accessible to all students, promoting gender sensitization.
- 3. Human Values:** Rooted in the principles of the Indian Constitution, human values are imparted through an inclusive approach. A mandatory Human Rights course, in accordance with UGC guidelines, is included in all postgraduate programs. It covers topics like the Right to Education, Human Rights Commissions, fundamental duties, remedial measures, and social values. Additionally, programs in Social Sciences, Professional Studies, and Language Studies include subjects such as Personality Development, Soft Skills, and Social Welfare Economics.
- 4. Environment and Sustainability:** To instill environmental consciousness and promote responsible resource use, the College offers courses like Environmental Ethics, Energy

Conservation, and Environmental Sciences, encouraging students to contribute to sustainable development.

These initiatives highlight the College's dedication to shaping socially aware, ethically grounded, and environmentally responsible graduates.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

81

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

4036

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1720

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://vicas.org/Feedback.php
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://vicas.org/Feedback.php
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1658

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

954

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Assessing Student Learning Levels

The institution uses a multi-faceted approach to evaluate students from diverse academic and socio-economic backgrounds, with varying skills, abilities, learning styles, needs, and interests. Assessments are conducted during the Induction Programme, Bridge Course, and through Continuous Internal Assessment (CIA), which includes tests, assignments, practical exercises, compositions, and oral presentations, adhering to institutional policies.

Support for Advanced Learners

To nurture advanced learners, the institution provides:

1. Opportunities to interact with subject experts during Ph.D. Viva-Voce sessions.
2. Access to additional library resources.
3. Platforms like open houses and Science Expos to showcase talents.
4. Short-term departmental courses for supplementary skill development.
5. Encouragement to enrol in online courses such as SWAYAM, NPTEL, Alison, and SoloLearn.

Assistance for Slow Learners

The institution supports slow learners through:

1. Remedial classes to address learning gaps.
2. Regular mentoring via the Mentor-Mentee scheme.
3. Distribution of supplementary materials.
4. Peer learning opportunities through seminars, workshops, and guest lectures.
5. Tutorials and online courses to strengthen foundational concepts.

This holistic approach ensures all students receive the necessary support to thrive academically and personally.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/AQAR23-24/CII/2.2.1/POLICY.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
20/01/2025	4855	302

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Experiential Learning

Theory courses are enriched with practical sessions to help students better understand and apply theoretical concepts. Illustrations and demonstrations extend learning beyond the classroom, fostering critical thinking and problem-solving abilities. Tools such as working models, PowerPoint presentations, specimens, and charts enhance interpretation and

comprehension. Industrial and field visits bridge the gap between theoretical knowledge and practical application. Additionally, virtual laboratories offer immersive learning experiences with graphical simulations of advanced equipment available in the Instrumentation Centre. Certificate courses further supplement this hands-on approach.

Participative Learning

Students benefit from seminars, guest lectures, workshops, conferences, and alumni interactions, which provide diverse and dynamic learning opportunities. Participation in science exhibitions, awareness programs, surveys, inter-collegiate competitions, cultural events, and sports at various levels fosters entrepreneurial skills, creativity, teamwork, and responsibility, while also cultivating a scientific mindset.

Problem-Solving Methodologies

Project-based learning and internships sharpen students' problem-solving skills, preparing them for industry and job market demands. Group projects encourage knowledge sharing, collaboration, and critical thinking, expanding research opportunities and contributing to societal advancements.

This integrated approach ensures holistic development and enhances students' academic and professional readiness.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://vicas.org/AQAR23-24/CII/2.3.1/LINK.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Integration of Information and Communication Technology (ICT)

The college seamlessly incorporates Information and Communication Technology (ICT) into its teaching and learning practices to enhance educational experiences. Faculty members utilize ICT tools to simplify concepts with visual examples, ensuring better understanding. The campus is equipped with Wi-

Fi for uninterrupted connectivity, and regular faculty orientation programs are conducted to strengthen their ICT proficiency.

A Learning Management System (LMS) allows students to access lecture materials and videos online, while G Suite facilitates online classes and official communication. The faculty employs a variety of ICT tools, including:

- Dedicated LMS facility
- Google Classroom
- YouTube
- NPTEL – SWAYAM
- PowerPoint presentations
- Recorded video lectures
- DELNET, N-List, ShodhSindhu, and ShodhGanga

These tools support innovative teaching methods and enable the incorporation of contemporary topics through visual aids. Online tests are conducted using Google Forms, with instant score availability to ensure efficiency.

Students are oriented on the submission of assignments via LMS and Google Classroom, promoting digital literacy. This robust ICT integration enhances the learning process, fostering engagement and accessibility for both students and faculty.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://vicas.org/ICTTools.php
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

292

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Academic Planning and Calendar

Each department within the college strategically plans activities for the upcoming academic year. Proposed agendas are presented to a committee comprising the Principal, Vice Principal, Controller of Examinations, and IQAC, ensuring inclusivity in decision-making.

In May, an academic calendar is meticulously prepared, detailing schedules for academic and extracurricular events for the Odd and Even semesters. This calendar is distributed to faculty and students and made accessible on the college website, enabling adherence to planned activities.

The academic calendar includes the following:

- Re-opening dates for UG & PG classes
- Inauguration of First-Year UG & PG classes
- Scheduled day orders and syllabus completion deadlines
- Continuous Internal Assessment (CIA) Test I & II, Model Exam schedules
- CIA marks submission deadlines
- Induction programs, cultural events, and observance of important national and international days
- Holidays and festivals
- Sports Day and Annual Day celebrations
- Commencement of Practical Examinations
- Fee payment and end-semester examination registration deadlines
- Hall ticket issuance dates
- Last working day of the semester
- Commencement of end-semester examinations
- Centralized paper valuation and results declaration
- Supplementary exam registration deadlines

This structured planning ensures academic and extracurricular

activities are executed efficiently, fostering student and faculty engagement.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

302

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

117

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1512

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

12

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

12

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Automated Examination Processes

The college's Office of the Controller of the Examinations has been efficiently automated with COXCO software, implemented in 2015, to streamline examination-related procedures. The key automated processes include:

1. Examination Registration:

- Student details are stored in a centralized database, enabling the generation of reports on registered students.
- Information such as students' names, examination register numbers, year of study, semester, and subject details is readily accessible.

2. Examination Schedule:

- Schedules for Continuous Internal Assessments (CIA), Model Examinations, and End-Semester Examinations are prepared.
- These schedules are communicated to students and faculty via email.

3. Hall Ticket Issuance:

- Eligible students can download hall tickets directly from the college website using their register numbers.

4. Marks Entry:

- Internal and end-semester examination marks are securely entered into the database, creating a record for subsequent results publication.

5. Results Analysis:

- End-semester marks for all students are generated and systematically analyzed.

6. Results Publication:

- Results are published on the college website, where students can view and download their results using their registration numbers.

This automated system ensures efficiency, accuracy, and accessibility in managing the examination processes.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vicas.org/AQAR23-24/CII/2.5.3/itp rocess.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The institution ensures transparency and clarity by prominently displaying the Programme Outcomes (POs) and Course Outcomes (COs) for all its programs on its website, making them accessible to both faculty and students. POs outline the knowledge, skills, and attitudes students are expected to develop upon completing a program, while COs detail the specific learning objectives and competencies students will gain from individual courses.

During curriculum revisions, course outcomes are revisited and updated through deliberations with the Board of Studies members. These revised outcomes are then presented for approval in Academic Council and Governing Body meetings, ensuring they align with evolving educational standards and industry requirements.

The institution's transparent outcome statements foster accountability by helping students and teachers clearly understand the expected learning goals. This clarity enables students to make informed decisions when selecting courses that align with their interests and aspirations, facilitating a purposeful and guided approach to their educational journey.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://vicas.org/AQAR23-24/CI/1.1.1/POPS 0.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The institution employs a systematic approach to measure the attainment of Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs), ensuring alignment with academic objectives. The methodology includes the following steps:

- **Communication of Outcomes:** POs, PSOs, and COs are communicated to all stakeholders, ensuring faculty and students understand the expected learning objectives and goals.
- **Mapping and Correlation:** Faculty members map POs, PSOs, and COs to identify their correlation levels (Strong, Medium, or Low), ensuring alignment between course objectives and broader program outcomes.
- **Assessment Tools:** A variety of tools are used to evaluate outcomes, including Continuous Internal Assessment Tests, End-semester examinations, quizzes, assignments, seminars, case studies, dissertations, project viva voce, group discussions, and practical examinations.
- **Question Paper Design:** Examination question papers are crafted using Bloom's Taxonomy, covering cognitive levels such as Remembering, Understanding, Applying, Analyzing, Evaluating, and Creating to comprehensively assess students' cognitive skills.
- **Outcome Attainment Measurement:** The attainment of POs, PSOs, and COs is calculated through Direct and Indirect Methods, assessing students' performance in examinations and their proficiency in acquiring the required skills, knowledge, and attitudes.

This multi-faceted approach ensures a transparent and robust measurement of educational outcomes, facilitating continuous improvement in teaching and learning processes.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vicas.org/AQAR23-24/CII/2.6.2/2.6.2LA.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1853

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://vicas.org/AQAR23-24/CII/2.6.3/AR1.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://vicas.org/Survey.php>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Research Policy of the college, available on the institutional website and diligently implemented, is geared towards fostering a robust research culture among both faculty and students.

Key components of the policy include:

1. Establishment of Research Cell: Providing guidelines for the formation of the Research Cell, comprising the Research Advisory Committee (RAC) and Scholars and Student Research Forum (SSRF).

2. Research Facilities: Continuously upgrading research facilities with state-of-the-art infrastructure, equipment, and software through intra-mural grants (Vivekanandha Seed Money Scheme) and extramural research projects. The college offers financial support for research endeavors, including funding assistance, travel grants for national-level presentations, participation in overseas conferences, patent/copyright filings, and organizing seminars/workshops/conferences.

3. SSRF Initiative: Encouraging students to engage in society oriented and solution-seeking research activities, leading to projects and participation in intercollegiate events, Seminars, Symposia, and Conferences.

4. Implementation: Mandating student research projects in every PG program and providing Wi-Fi enabled campus with access to e-resources through the library's internet. The college utilizes the parental University (Periyar University) research portal for transparent admission and evaluation of research scholars. Faculty members, scholars, and students are motivated to present their research findings in seminars, conferences, and symposia. Additionally, the Management Committee acknowledges faculty members who publish articles in UGC-recognized journals.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://vicas.org/AQAR23-24/CIII/3.1.2/RPOLICY.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)**17.45**

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year**0**

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research**3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)****16.61**

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

7

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vicas.org/ResearchProjects.php
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

28

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

6

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://vicas.org/AQAR23-24/CIII/3.2.4/FA%20LINK.pdf
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution fosters an environment conducive to research and innovation through its Center for Research, providing opportunities for both staff members and students to translate their innovative ideas into tangible actions. For instance, the Department of Physics has successfully manufactured LED bulbs for commercial sale, while the Department of Chemistry has produced hand sanitizers distributed free of cost to adopted villages. Similarly, the Department of Textile and Fashion Design has created cloth bags as eco-friendly alternatives to plastic bags.

Innovations through EDC & IIC

The Entrepreneurial Development Cell (EDC) conducts various sessions and awareness programs on Entrepreneurship, offering hands-on training to students in diverse fields such as beautician courses, doll making, organic soap production, and jewelry making. These initiatives provide a platform for students to explore entrepreneurial endeavors and embark on the path to becoming successful entrepreneurs. The Institution Innovation Council conducts activities in self-driven MIC driven and IIC driven categories.

Innovations through Extension Activities:

The institution engages in community-oriented innovations through a range of activities. As part of the Unnat Bharat Abhiyan, five villages have been adopted, with a household survey conducted and data uploaded onto the portal. Additionally, the National Service Scheme (NSS) has adopted five more villages.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/centres.php

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

63

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

5

File Description	Documents
URL to the research page on HEI website	https://vicas.org/Research.php
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

82

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

75

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/Research.php

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

239

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

7

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

6.511

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

1.15

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The main visualization of the institution is to bring awareness and prepare the student community for social commitment and social issues. As part of this initiative, the institution carried out several service-based courses entrenched in the institution's curriculum. Ten villages have been adopted by our college. The students are proactively involved in this program with great societal obligation foremost to the upliftment of the villagers. The commitment by the students helped in their overall development and pushed them towards being socially responsible for society.

NSS unit has actively participated in numerous programs such as JalShakthi Abhiyan, ill effects of Open defecation, Abdul Kalams Day, National Unity Day, Flag Day, First Aid training program, Independence Day, Orientation Programme on Swatchh Bharat Event, Swatchh Bharathi Seva, NSS day celebration, Aids Day, Human Rights Day, Dengue Awareness, National Youth Day, Fit India, International Womens Day, AntiDrug Awareness, Digital India, Meri Maati Mera Desh, Republic Day, Leprosy Day and Personal Hygiene awareness day. Extension activity on seed ball distribution was carried out in the villages.

To add crown to the extension activities, our institution has been recognized as a Green Institutional Mentor for water and sanitation management.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

14

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

33

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

5000

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

200

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

60

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution, spread across a 10.07-acre campus, offers state-of-the-art infrastructure and a wide range of facilities, including:

- **Classrooms and Laboratories:**
 - **A total of 156 classrooms and 46 laboratories, all with Wi-Fi connectivity.**
 - **80 classrooms equipped with LCD projectors, and 4 classrooms featuring Interactive Boards.**

- **Campus Connectivity:**
 - 15 Wi-Fi access points located throughout the campus.
- **Seminar Halls and Academic Tools:**
 - 4 seminar halls equipped with computers and LCD projectors.
 - 1 Airconditioned Auditorium.
 - A dedicated Learning Management System (LMS) for efficient academic operations.
- **Specialized Laboratories:**
 - 30 science and 15 computer laboratories with advanced equipment to facilitate practical learning.
 - A language laboratory with 56 computer systems to enhance students' communication skills.
 - A centralized instrumentation facility with high-end equipment to support interdisciplinary research.
- **Technological Resources:**
 - 1,052 computers available for students to develop their technical expertise.
 - Generators with a combined capacity of 250 KVA ensure an uninterrupted power supply.
- **Educational and Research Facilities:**
 - A museum featuring a diverse collection of zoological specimens for academic purposes.
 - A botanical garden offering practical knowledge on the cultivation of medicinal and flowering plants.
- **Additional Amenities:**
 - An RO water plant, ATM, Bank, Cafeteria, hostel,

Departmental store, Hospital, Xerox centres, and a beauty parlour to cater to the needs of students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/AQAR22-23/CIV/4.1.1/4.1.1 Additinonal.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The institution offers excellent facilities for cultural and sports activities, ensuring a well-rounded development of students:

- **Cultural Activities:**
 - Department-level cultural programs are hosted in seminar halls equipped with modern audio-video facilities.
 - College-level events are conducted in the state-of-the-art Vivekanandha A/C Auditorium, which is equipped with advanced ICT tools.
- **Physical Fitness and Wellness:**
 - A well-furnished gymnasium promotes physical fitness among students and staff.
 - Yoga and meditation are mandatory for first-year students as part of the Student Induction Programme, conducted through the Centre for Yoga and Value Education.
 - Yoga experts from the Manavalakalai Mantrum Trust, Namakkal, provide specialized training.
 - The institution supplies mats and cushions for meditation, accommodating up to 100 participants at a time.
- **Sports Excellence:**

- The Physical Education Department coordinates various sports activities to ensure students' physical well-being.
- The college represents Periyar University in prestigious tournaments such as the All India Inter-University and South Zone Inter-University competitions in Kabaddi, Football, Volleyball, Yoga, and Powerlifting.
- A spacious playground with courts for various sports, equipped with floodlights, supports diverse sporting events.

The institution is deeply committed to fostering both the physical and mental well-being of its students, offering ample opportunities for cultural expression, fitness, and sportsmanship.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://www.vicas.org/fac_sports.php

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

160

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

100.02

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is fully automated, utilizing AUTOLIB V21, offering open access to all individuals. The library's Online Public Access Catalog (OPAC) can be accessed both within and outside the campus, providing comprehensive information on available resources such as books, question banks, CDs, journals, and other facilities. Additionally, the Digital Library grants access to major electronic resources, including N-List. To monitor library usage, a scanner documents users' entry at the library entrance. The library boasts access to a wide range of e-resources, including e-journals and e-books covering various disciplines from both national and international sources. A vast collection of general books is available in the reference section. Furthermore, departmental libraries provide immediate reference materials and easy access at the departmental level.

Here are the details of the learning resources available at the main library:

- Books: 74705
- E-Books: 940
- National Journals: 152
- International Journals: 57
- Magazines: 38
- Digital Databases: DELNET, N-LIST, SAGE
- ICT Resources: 1,407 CDs Theses: 3,696
- Back Volumes: 3,550

These resources contribute significantly to enriching the learning and research experiences of students, faculty, and researchers within the college community.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/fac_library.php

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

16.09

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

1697

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The institution has an established IT policy, accessible on its official website, outlining detailed guidelines for the appropriate use of computational facilities. Key aspects include:

- **Cybersecurity and Governance:**
 - Firewalls are implemented to safeguard network security, and strict adherence to cybersecurity protocols is maintained.
 - As a women's institution, particular focus is given to preventing the misuse of computational resources.
- **Access Management:**
 - All users are assigned unique usernames and passwords to regulate access.
 - The campus offers comprehensive Wi-Fi coverage with internet connectivity supported by a 100 Mbps bandwidth.
 - A 32 Kbps fibre optic cable ensures intranet connectivity across all campus buildings.
- **Network Protection:**
 - Security measures include K7 antivirus software, IP NAT, DMZ, port blocking, and content filtering.
 - User registration, IP allocation, login management, session durations, and bandwidth control are handled through Hot-Spot (TACITINE) software.
- **Campus Safety:**
 - A network of 84 CCTV cameras provides 24/7 surveillance, ensuring a secure campus environment.

These comprehensive IT policies and security measures reflect

the institution's dedication to fostering a safe, reliable, and user-friendly technological ecosystem.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/Policy.php

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
4855	1052

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/mediacentre.php
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

1180.83

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college has established a well-maintained academic environment supported by modern facilities and a dedicated maintenance framework. Key initiatives include:

- **Centralized Maintenance System:**
 - A dedicated maintenance department oversees the upkeep of all physical facilities, following well-defined procedures.
 - Department Heads are responsible for facilities under their supervision, with laboratory in-charges appointed for individual labs.
- **Upkeep of Physical Facilities:**
 - The campus is kept clean and well-organized, earning recognition such as the Swachhta Ranking.
 - The library is managed by a Librarian and supported by a library committee to address its operational

needs.

- Sports facilities are maintained under the guidance of the Physical Director to ensure their optimal condition.
- **Specialized Maintenance Protocols:**
 - A dedicated system ensures the proper functioning of computational facilities.
 - Hostels are managed by wardens, assisted by staff dedicated to maintenance.
 - The transport maintenance section is responsible for the upkeep of the college's fleet of 70 buses.
- **Essential Services Management:**
 - Regular maintenance of critical facilities, such as toilets, water supply, and power supply, is carried out by the campus maintenance and housekeeping teams to ensure smooth operations.

These measures highlight the college's commitment to providing a well-maintained infrastructure and a conducive academic environment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/AQAR22-23/CIV/4.4.2/CDM Policy.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

739

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

4069

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://www.vicas.org/AQAR23-24/CV/5.1.3/Link.pdf
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

4047

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

815

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

372

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

112

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

27

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Students Council: Empowering Leadership and Community Engagement

The college possesses a vibrant Students Council that operates through student associations at the departmental level.

Annually, office bearers are selected based on guidelines set by the college authorities. The council comprises a President, Vice President, Secretary, Joint Secretary, and class representatives, along with dedicated representatives for sports, cultural, and extension activities.

To ensure effective leadership, all student representatives undergo training in organizational culture, team-building, and leadership skills. They are entrusted with planning and executing various events, including:

- Viveka Fest
- Inter-departmental sports competitions
- Teachers' Day and Fresher's Day
- Inter-religious festivals (e.g., Christmas, Ramzan, Diwali, Pongal)
- International Yoga Day
- Flash Mob performances

Beyond events, the council plays a crucial role in facilitating access to essential government documents by organizing camps for Passports, Aadhaar cards, and Driving licenses. They also spearhead social initiatives such as:

- Awareness rallies on national and social issues
- Free eye checkups
- Blood donation camps

The Students Council members hold key positions in the college's administrative and academic bodies, contributing to institutional development. Regular Student Council Meetings ensure active engagement and smooth functioning.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

43

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

VICAS Alumnae Association (VAA): Fostering Growth and Connection

The college's registered Alumnae Association, known as the VICAS Alumnae Association (VAA), plays a pivotal role in supporting and enhancing the development of students and the institution. The association is actively involved in various initiatives that benefit both current students and the broader college community.

Key Contributions of the VAA:

1. Curriculum Development:

- Distinguished alumnae serve as representatives on the Board of Studies, where they advocate for integrating contemporary industry trends and demands into the curriculum.
- Their insights ensure that courses remain relevant and equip students to excel in the professional landscape.

2. Industry Insights and Guidance:

- Alumnae holding prestigious positions in government and industrial sectors are frequently invited to interact with students.
- Through motivational talks, they inspire students and provide valuable feedback on communication and interpersonal skills, helping them refine and enhance these essential competencies.

3. Support for Outreach Activities:

- The association actively contributes to the college's outreach programs, reinforcing its commitment to social responsibility and community welfare.

4. Academic Enrichment:

- Accomplished alumnae are invited as resource persons for seminars, workshops, and conferences organized by the college.
- Their expertise and experiences enrich the academic environment and provide students with practical knowledge and exposure.

Through these initiatives, the VICAS Alumnae Association fosters a strong bond between the institution and its graduates while significantly contributing to the overall growth and success of the college community.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vicas.org/Center/cal.php

5.4.2 - Alumni's financial contribution during the year

C. 5 Lakhs - 10 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The institution's governance is structured and aligned with the vision and mission of the Institution. An enabling strategy is built into the structure to ensure the attainment of the institution's objectives and goals. The motto of the governance system is "To empower women by imparting Quality Education, Skill Development and Value Based Education and to make them self reliant, competent and socially responsible.".The governance of the institution is driven by well-defined policies on administration, admission, teaching-learning, evaluation systems, and research. The Governing Body is the essential decision-making body for which the Chairman and secretary of Angammal Educational Trust is the President. The other members of the council are the Executive Director, Chief Executive, Director- Research, Principal, Vice Principal, and Nominees from UGC, Government and University representatives, and faculty members. The Governing Body meets to review the policies, strategies, achievements, budget, and plans. A transparent mechanism exists in all the activities and decision-making processes. The Academic Council meeting is held twice a year, which focuses on curriculum design and teaching-learning and evaluation process. The management encourages the faculty members to participate in decision-making and to offer constructive suggestions wherever needed.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vicas.org/abt_vision.php

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The college adopts a decentralized participatory governance approach, ensuring transparency and inclusivity in decision-making processes. While the Principal serves as the executive authority responsible for adhering to statutory regulations, various committees have been established to facilitate effective governance. These include the Admission Committee, Calendar Committee, Timetable Committee, CBCS Committee, Hostel Committee, Disciplinary Committee, Extra-curricular Activities Committee, Extension Committee, and Exam Committee, among others. Faculty members and Heads of Departments serve as members of these committees, fostering a bottom-up decision-making process.

Furthermore, certain committees and cells, such as the Internal Quality Assurance Cell (IQAC), also include student and alumnae members, promoting broader representation and diverse perspectives. Deliberations and recommendations put forth by these committees are meticulously analyzed, and appropriate actions are initiated on time.

Recognizing the need for students to enhance their employability potential, a proactive approach was taken following requests from students through the Heads of Departments, Skill development center was started. This initiative reflects the institution's commitment to addressing the evolving needs and aspirations of its student community, further strengthening its decentralized participatory governance framework.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://www.vicas.org/Strategic.php

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The college is dedicated to charting its course to leave a significant impact on the educational landscape of India. Thorough planning is conducted by soliciting input from stakeholders and evaluating both national and international scenarios. Based on short-term and long-term objectives, the college has formulated a comprehensive perspective plan, which has been endorsed by the management. Guided by the overarching goal of empowering rural women, the management makes prudent decisions, emphasizing the urgency, necessity, and feasibility of initiatives.

As an Autonomous institution, the college offers 29 undergraduate programs and 16 postgraduate programs under the governance of the Governing Body, aiming to achieve optimal outcomes by designing meticulously crafted and comprehensive

curricula with well-defined objectives. Consequently, the campus fosters a multidisciplinary environment aligned with the National Educational Policy, promoting holistic development.

Inspired by governmental initiatives, the institute is steadfastly advancing to facilitate the holistic evolution of women, reflecting its commitment to contributing to societal progress and realizing its vision of educational excellence.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.vicas.org/Strategic.php
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The leadership hierarchy of the college ensures comprehensive oversight and effective management of academic and administrative functions. The Chairman and Secretary, along with the Governing Body, oversee overall operations, propose new academic initiatives, foster networking opportunities, and suggest campus developmental activities.

The Executive Director plays a pivotal role in directing and evaluating academic plans, ensuring the optimization of the teaching-learning process, and strengthening research activities. Similarly, the Chief Executive coordinates infrastructural development and facilities to provide optimal support for educational endeavors.

Appointments of the Principal, Vice Principal, COE, Director-IQAC, Heads of Departments, and faculty members are made by the Governing Body. The Principal serves as the executive authority responsible for adhering to statutory regulations and chairs the Academic Council, overseeing all academic affairs.

All statutory bodies contribute suggestions for the effective implementation of the curriculum and address academic challenges. The Controller of Examinations ensures adherence to the academic calendar, conducts internal and external examinations, and declares results, maintaining academic

integrity.

Faculty members play a proactive role in planning, scheduling, organizing, coordinating, and monitoring class-level management and hands-on training for students. Additionally, they engage in research activities to enhance their expertise and contribute to knowledge advancement. This collaborative approach ensures the holistic development and academic excellence of the institution.

File Description	Documents
Paste link to Organogram on the institution webpage	https://vicas.org/Organogram.php
Upload any additional information	View File
Paste link for additional Information	https://www.vicas.org/Strategic.php

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution places a strong emphasis on the well-being of both teaching and non-teaching staff by implementing various welfare measures to support their personal and professional growth. Key initiatives include:

- **Incentives for Research Excellence: Recognizing and**

rewarding outstanding performance in research and academic achievements.

- **Special Leave for Ph.D. Studies:** Granting dedicated time for staff members pursuing doctoral studies.
- **Professional Development Training:** Providing advanced training opportunities to foster continuous growth and skill enhancement.
- **Financial Support for Academic Engagement:** Extending financial assistance for staff to participate in academic programs, conferences, and workshops.
- **Comprehensive Medical Facilities:** Ensuring access to healthcare services for employees.
- **Free Transportation Services:** Facilitating easy commutes for staff members.
- **Complimentary Food and Accommodation:** Meeting basic needs by providing free meals and lodging for staff.
- **Educational Fee Concessions:** Supporting the education of staff members' children with fee discounts.
- **Marriage Leave and Gifts:** Recognizing significant life events with leave and a celebratory gift.
- **Maternity Leave Benefits:** Supporting female staff during pregnancy and childbirth.
- **Bereavement Leave:** Providing leave to cope with the loss of a family member.

These initiatives underscore the institution's commitment to fostering a supportive, inclusive, and caring work environment, contributing to the holistic well-being of its staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/AQAR22-23/CVI/6.3.1/POLICYWELFARE.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

150

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

16

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

176

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The college ensures the efficient utilization of both physical and financial resources through a transparent and well-structured process. Allocation and expenditures are meticulously managed and regularly audited by internal and

external committees to uphold accountability and transparency.

Financial accounts, including the receipt and distribution of funds, are scrutinized by the Office Superintendent and Principal. A dedicated account section in the college office handles financial matters separately, including student fees, university funds, and grants from the government and UGC.

A finance officer carefully reviews all receipts, vouchers, and utilization certificates before submitting them for external audit. Annual financial statements, prepared by the Office Superintendent, undergo external audits to ensure compliance.

Each department operates separate bank accounts under the Principal's oversight. Departmental budgets are proposed and approved by management based on assessed needs, and expenditures are managed in accordance with institutional finance procedures. Income and expenditure statements are thoroughly reviewed before submission for management approval.

This meticulous financial management process ensures the responsible utilization of resources, adherence to financial regulations, and the institution's operational efficiency and sustainability.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/AQAR23-24/CVI/6.4.1/Balancesheet.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

As a self-financing institution, the primary source of revenue is the annual tuition fees collected from students. To bolster research activities, faculty members are encouraged to secure grants from funding agencies such as UGC, ICSSR, TNSCST, DBT, and others. These grants play a crucial role in supporting outreach activities linked to funded projects.

The institution emphasizes the prudent management of financial and physical resources. Funds are allocated based on comprehensive planning exercises, ensuring alignment with identified needs and sanctioned objectives. Strict oversight guarantees that resources are utilized effectively and for their intended purposes.

For physical resources, optimal utilization is achieved through coordinated efforts by the Heads of Departments, Vice-Principal, and Principal. Facilities are allocated based on departmental needs and priorities, ensuring their efficient use while supporting academic and administrative operations.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.vicas.org/ResearchProjects.php

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC of the college has prioritized strengthening Industry-Academia collaborations, demonstrated by the signing of 65 functional MoUs with national and international universities and organizations during the assessment period. Following the second cycle of accreditation, the IQAC implemented a dedicated Learning Management System (LMS) to support teaching and learning, addressing challenges posed by the pandemic. This system provides students with individual credentials for 24/7 access to course content uploaded by faculty.

The IQAC's initiatives have significantly improved various areas, including the introduction of new academic programs, faculty recruitment, Ph.D. completions, research publications, extension programs, research facilities, faculty welfare measures, and student performance. A centralized library equipped with AutoLIB V21 software offers seamless access to e-books and e-journals, enriching the academic experience and facilitating effective knowledge dissemination.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.vicas.org/IQACMeetings.php

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Feedback Mechanism: The institution values student feedback as a cornerstone for enhancing the quality of teaching and learning outcomes. The IQAC oversees the collection and analysis of feedback on the curriculum, focusing on its impact on students' holistic development. Feedback is gathered online using the UGC-prescribed questionnaire format to ensure a systematic approach.

Staff Self-Appraisal System: To maintain high educational standards, the institution has implemented a comprehensive staff self-appraisal system. Faculty members submit annual self-appraisal reports, detailing their teaching hours, subjects taught, research contributions (papers, articles, books), conferences attended, papers presented, curriculum design efforts, and participation in extra/co-curricular activities. Faculty are also encouraged to highlight their involvement in extension activities benefiting society, fostering both professional growth and social impact.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.vicas.org/Feedback.php

6.5.3 - Quality assurance initiatives of the

A. Any 4 or all of the above

institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

File Description	Documents
Paste the web link of annual reports of the Institution	https://vicas.org/AnnualReport.php
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender Equity in Curriculum: Each department organizes events that reinforce the institution's unique vision and mission to provide education to empower rural women. Most of the programmes offer women centric courses in the curriculum. Gender Sensitization and awareness are created among the students through guest lectures, invited talks, debates, essay writing and many more.

Gender Equity Through Extension Activities: Throughout the year, the Centre for Women's Empowerment and Gender Equality promote gender equity by hosting several gender sensitizing programs such as lectures, seminars, symposia, international and national conferences and workshops, all of which help to provide an intersectional approach in raising awareness among students about the inequalities that both the gender face. The institution has gender sensitization committees such as Women Development Cell (WDC), Anti Ragging Committee, Students Grievance Redressal Committee and Internal Complaints Committee, which are constituted as per norms laid by the UGC

and the parent university (Periyar University, Salem).

Other Facilities within the Campus: The College provides a total of 70 Buses with GPS Tracking Facility to ensure free transportation and safety for all the students and employees. A total of 84 CCTV cameras are installed in different blocks within the premises to ensure safety and security.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vicas.org/AQAR23-24/CVII/7.1.1/7.1.1AAI.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid wastes are collected from hostel, office and college premises every day by housekeeping staff members and are segregated into biodegradable and non-biodegradable waste in separate garbage bins and are disposed of accordingly as per the guidelines. Dry wastes such as papers and plastics are segregated and are sent to recycling centers. Waste collection is done through twin bin system. The institution's liquid waste management system collects the sludge and sewage from various collection points and segregates the solid particles such as vegetable peels, adhering soil particles, and other dust separately. Water from the kitchen, washbasin, bathrooms of the hostel is sent to the SewageTreatment Plant for the recycling process. Further, the recycled water is used for gardens, landscaping, and vegetation keeping the campus green at all times. Biomedical wastes are appropriately collected in

separate garbage bins as per the guidelines and are disposed of without any hazardous effects. An MoU is exclusively signed with Leela Traders, Chennai for the disposal of e-waste of the institution. The MoU clearly mentions that the E-Waste will be disposed of as per prevailing norms without harming the environment. The computers and the accessories are mostly purchased under buy back scheme.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5.Beyond the campus environmental promotional activities	A. Any 4 or all of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information:	A. Any 4 or all of the above
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Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Pongal and Aandal Thirukkalyanam in college campus provides an opportunity to all the students to understand better about Tamil culture. Moonlight dinner is arranged for final-year students with a grand feast to enjoy and relax and to celebrate their friendship. Fresher's day is conducted for first-year students to introduce them to the college and its campus facilities. Annual day and Sports day is an integral part of college activity to ensure mental and physical strength among students and also participating in different cultural activities. To enlighten the students spiritually, Saraswathi and Ayudha Pooja are offered to Saraswathi, Goddess of Education. The students share the home-cooked meals with their fellow-students and teachers in the college to develop the culture of sharing foods. Onam and Christmas were celebrated every year in our college campus by organizing traditional cultural events to strengthen the relationship between the students from different states of India. The unique practice of our institution is the installation of office bearers of different academic associations, the elected office bearers are crowned and given responsibilities to organize and conduct various events. Farewell Day is a memorable day for all college students to bid adieu to their friends, staff members.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The institution sensitizes the students and its employees to the constitutional obligations such as values, rights, duties and responsibilities and constantly works to nurture them as better citizens of the country. Curriculum framed with courses like Human Rights, Value Education, Constitutional History of India, Indian Political System and Indian Constitution as initiatives to inculcate constitutional obligations among the students. National Constitution Day was celebrated to commemorate the adoption of the Indian Constitution. To reiterate the values enshrined in the Constitution, the students and the fraternity joined the Hon'ble Prime Minister in the reading of the Preamble to the Constitution at 11.00 am from their respective class sessions. The entire college reaffirmed its commitment to the Indian Constitution by taking the pledge. Human Rights Day is celebrated to mark the formulation of the Universal Declaration of Human Rights. To promote the ideal of the Swachh Bharat Abhiyan, VICAS organizes Cleanliness Drives at various places such as Gandhi Ashram, Tiruchengode, etc. For promoting Swachh Bharat Abinayan, our college has been recognized by the government through Swachh Bharat Award. To keep the body, mind and soul perfect, every year, our institution organizes a special Yoga Camp.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of

A. All of the above

Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India is known for its cultural diversity and colorful festivals. Our Institution always Commemorates festivals of National Importance with its true fervor. Independence and Republic Days are celebrated by our students' volunteers with nearby government school children. National Festivals: Republic Day, National Handloom Day, World Environment Day, World Blood Donor Day, World Labour Day, World Thalassaemia Day, World Anti Tobacco Day, National Youth Day, Teachers Day, World Energy Conservation Day, World Consumer Day, International Tiger Day, World Ozone Day, National Youth Day, International Women's Day, World Tuberculosis Day, World Mental Health Day, World Suicide Prevention Day, World Consumer Day, International Left Hander's Day, National Voters Day, International Friendship Day, National Girl Child Day, International Non-Violence Day, Wildlife Day, Louis Pasteur Day, Children's Day, World Water Day, Nature day - some of the events of importance are celebrated every year in our campus. Birth/ Death anniversaries of the great Indian personalities: Dr. APJ. Abdulkalam's First Death Anniversary, Dr. Muthulakshmi Reddy Birthday, 150th Birthday Anniversary of Mahatma Gandhi, Swamy Vivekananda Birthday, Sarojini Naidu Birthday, C.V Raman Birthday, Dr. B. R. Ambedkar Birthday, Ramanujan Birthday, Bharathiyar birthday,

Periyar birthday, -some of the anniversaries celebrated in the college in order to remember their sacrifice to our nation.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Empowerment through skill development:

The Practice:The departments on the basis of the feedback obtained from the stakeholders and based on opinion obtained from the experts, decide on the nature of the skill development courses to be offered. With the approval of the management, the course content is decided by the faculty members of the development and approved by BOS. Free Transportation unit with GPS Tracking facility to ensure safety: **The Practice:**The provision of free transport to all students is one of the institution's practices to help the college attain its motto. Connectivity, the primary issue in rural areas, discourages women students and their parents from thinking twice before admitting into the institutions. Worried over the safety of the girl students, parents dissuade their wards not to opt for higher studies. The management has mightily addressed these twin issues by operating 70 buses to remote locations of rural areas not only in the Namakkal District and in neighboring districts at free of cost. The hostellers are also utilize the facility to reach their homes during vacations/festival holidays, reducing the anxiety of the parents. Similar arrangements help the students to return to their hostels after holidays/vacations.

File Description	Documents
Best practices in the Institutional website	https://vicas.org/BestPractice.php
Any other relevant information	https://vicas.org/AQAR23-24/CVII/7.2.1/BP I.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

TRANSFORMATION OF RURAL WOMEN STUDENTS

Since its establishment in 1995, the institution has flourished into a prominent group comprising 27 institutions, all dedicated to the empowerment of rural women through education. Recognized for its excellence in teaching, research, and extension activities, the college attained autonomous status in 2010. Currently, it offers 30 undergraduate programs, 16 postgraduate programs, and a Ph.D. program in 11 disciplines. Many women enrolled at Vivekanandha College are first-generation literates, hailing from economically disadvantaged backgrounds and earning livelihoods through laborious work. To support these students, the institution provides various in-house and government scholarships. Before admission, students undergo a knowledge test called 'Vivekanandha Merit Scholarship Test' and meritorious students receive scholarships throughout their tenure at Vivekanandha College. Addressing transportation challenges and ensuring student safety, the institution has implemented a free transportation system, a distinctive feature. A fleet of 70 heavy vehicles is deployed to transport students, ensuring pick-up and drop-off even at their doorsteps across seven districts. This initiative instills confidence in parents regarding the safety and accessibility of higher education for their daughters at Vivekanandha College. Through these measures, the institution continues to transform the lives of rural women students, providing them with opportunities for education and empowerment.

File Description	Documents
Appropriate link in the institutional website	https://vicas.org/Distinctiveness.php
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The following are the plan of action for the next academic year, 2024-25

- **Implement Blended Learning & E-Content Development to enhance accessibility and inclusivity in education.**
- **Introduce industry-relevant certificate courses in emerging fields such as Artificial Intelligence, and Entrepreneurship.**
- **Foster a strong research ecosystem by applying for national and international research grants.**
- **Encourage faculty and students to publish research papers and books in reputed Scopus and UGC-listed journals.**
- **Promote Intellectual Property Rights (IPR) by encouraging patent filing for innovative ideas and products.**
- **Introduce special entrepreneurship and financial literacy programs for women students.**
- **Develop new MoUs with industries, research institutions, and government bodies to facilitate Industry-Academia partnerships.**
- **Apply for DST PG CURIE grants and other funding opportunities to enhance research and infrastructure.**
- **Promote faculty development programs and international collaborations to ensure global exposure for students and faculty.**